



National Association of Workforce Boards 2022 Forum, The Future of Work session, Ron Painter, Moderator: Speakers Laurie Larrea, Workforce Solutions Greater Dallas, President, Abby Marquand New Profit, Partner, and Christina Brooks, Hampton Roads Workforce Council, Senior Director of Special Projects

## May Board of Directors' Meeting

# BOARD BRIEFING MATERIALS

**May 18, 2022**

7:30 A.M. Dallas Regional Chamber of Commerce  
500 N. Akard Street, Suite 2600, Dallas, Texas 75201

**Zoom link:** [May182022BODzoomlink](#)

**WORKFORCESOLUTIONS**  
**G R E A T E R D A L L A S**

For more information: [www.wfsdallas.com](http://www.wfsdallas.com); 214-290-1000

**MAY AGENDA**

**Wednesday, May 18, 2022, at 7:30 a.m.**

**500 N. Akard Street, Suite 2600**

**Dallas, Texas 75201** [Packet Link](#)

Validated Parking Available at **Ross Tower** or

**Spurgeon Harris Garages** [Parking link](#)

**Virtual attendees please register** to attend this meeting via ZOOM LINK: [May182022BODzoomlink](#)

**CALL TO ORDER** – Bill O’Dwyer, Chair

**PUBLIC COMMENT**

**DECLARATION OF CONFLICT OF INTEREST**

**CHAIRMAN’S COMMENTS**

**CONSENT ITEMS – Action/Discussion**

- Review and Approval of February 16, 2022 Minutes
- Contracts & Purchases
- Adoption of State/Federal Policy
- Endorsement of External Applications/Agreements

**PRESIDENT’S BRIEFING, Laurie Bouillion Larrea, Leases– Action/Discussion**

**CLOSED MEETING Pursuant to §551.071, Texas Open Meetings Act**

*If, during the course of the meeting covered by this agenda, the Board should determine that a closed meeting or session of the Board is required, then such closed executive meeting or session as authorized by the Texas Open Meetings Act (the “Act”), Texas Government Code Section 551.001 et seq., will be held by the Board at the date, hour, and place given in this agenda and notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following Texas Government Code sections: 551.071 Private consultation with Board’s attorney; 551.072 Discussing purchase, leasing, or value of real property; 551.073 Discussing negotiated contracts for prospective gifts or donations (including private grants); 551.074 Discussing personnel or to hear complaints against personnel; 551.076 Considering the deployment, specific occasions for, or implementation of, security personnel or devices; 551.083 Considering the standards, guidelines, terms, or conditions the Board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups; or 551.084 Excluding witnesses from a hearing or proceeding. Should any final action, decision, or vote be required by the Board, in its discretion, with regard to any matter considered in such closed or executive meeting or session, then the final action, decision, or vote shall be either: (a) in the open meeting covered by the meeting notice upon the reconvening of the public meeting; or (b) at a subsequent public meeting of the Board upon notice thereof, as determined by the Board.*

**ACTION ITEMS – Action/Discussion**

- Contracts and Agreements
- Policy

**CHILD CARE TASK FORCE REPORT, Chair Susan Hoff - Discussion**

**INFORMATION ITEMS – Discussion**

- Performance /Economic Snapshot
- Industry Communications & Innovations
- Finance
- Quality Assurance & Oversight

**GENERAL DISCUSSION/OTHER BUSINESS**

**ADJOURN**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations, should contact Workforce Solutions Greater Dallas at 214-290-1000, two (2) working days prior to the meeting, so we can make appropriate arrangements.

*achieving competitive solutions...for employers through quality people and for people through quality jobs.*

## Board of Directors

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**Bill O'Dwyer**  
Board Chair  
MIINC Mechanical  
President



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Workforce Division Director



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**Alan Cohen**  
Child Poverty Action Lab  
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**Taura Collier**  
Health & Human Services  
Program Manager, Region 03



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**Rolinda Duran**  
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## Board of Directors



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Dallas College  
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N. Dallas Chamber of Commerce  
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**Dan Micciche**  
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**Dev Rastogi**  
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Vice President and Dallas Executive



**Miguel Solis**  
The Commit Partnership  
Special Projects Consultant



**Laurie Bouillion Larrea**  
Board President  
WFSDallas  
President



**Connie Rash**  
Board Secretary  
Workforce Solutions Greater Dallas  
Senior Vice President

*Meetings are held on the published date and location, at 7:30 a.m.*

<b>2022 Full Board Convening Schedule</b>	
<b>2022 Dates</b>	Agenda Action Highlights
<b>May 18, 2022</b>	Review and Approval of Annual Contracts for Adult Education/ESL and Workforce Grants
<b>June 15, 2022</b>	Review of Risk Management/Insurance Coverage
<b>July</b>	No Meeting
<b>August 17, 2022</b>	Presentation of the Audit
<b>September 21, 2022</b>	Review and Approval of Fiscal Year Contracts (Child Care, TANF, SNAP, etc.) Report Card on Career Schools
<b>October 19, 2022</b>	Annual Meeting, Annual Workforce Awards, Year-end Performance, and Ratification of Fiscal Year Contracts, Welcome Appointed and Re-Appointed Directors to the Board.
<b>November 10, 2022</b>	Red, White and You! Statewide Hiring Fair (Attendance optional)
<b>November 30 – December 2, 2022</b>	25 <sup>th</sup> Annual Texas Workforce Conference – Hilton Anatole, Dallas, Texas (Attendance optional)

\*Dallas Regional Chamber, 500 North Akard Street, Suite 2600, Dallas, Texas 75201

**Consent Item – A**  
**Review and Approval of Meeting Minutes, February 16, 2022**

Directors Present	Directors Present (cont'd)	Directors Absent
Rebecca Acuna	Harry Jones	Taura Collier
Courtney Arbour	Dr. Stephanie Knight	Lewis Fulbright
J. Susie Upshaw Battie	Ken Malcolmson	Bessie Gray
Mollie F. Belt	Dr. Joe May	Magda Hernandez
Joanne Caruso	Daniel Micciche	Susan Hoff
Alan Cohen	Bill O'Dwyer, Chair	Miguel Solis
Cristina Criado	Dev Rastogi	
Rolinda Duran	Michelle R. Thomas, Vice Chair	
Diane Gomez-Thinnes	Ellen Torbert, Past Chair	
Carter Holston, Treasurer		

**MINUTES**

**Call To Order/Welcome**

Chair Bill O'Dwyer called the Board of Directors' meeting to order at 7:40 a.m. and welcomed everyone in attendance. A quorum was present.

**Public Comment – None**

**Declaration of Conflict of Interest**

Chair Bill O'Dwyer asked for Board of Directors' Declaration of Conflict of Interest on any of the Action Item, Rebecca Acuna, Child Care Group, Courtney Arbour, Rolinda Duran, TWC and any state matters. J. Susie Upshaw Battie and Daniel Micciche, DISD. Dr. Joe May, Dallas College

**Chairman Comments** – Bill O'Dwyer thanked everyone for their attendance in-person and virtually. Chairman O'Dwyer briefed the directors on the Power of 3 conference.

**Recognition of Outgoing Board Directors**

- Kevin Faulkner - TWC
- Dr. Joe May – Dallas College

**Introduction of New Board Directors**

- Courtney Arbour – Director, Workforce Development Division for the Texas Workforce Commission
- Diane Gomez-Thinnes, Head of Galderma U.S.
- Harry Jones – Shareholder, Polsinelli
- Dev Rastogi, VP and Dallas Executive, AECOM
- Dr. Justin Lonon, Dallas College (pending TWC)

**Finance Committee – Carter Holston, Board Treasurer**

Finance Committee meeting was held February 9, 2022 at 9:04 a.m. Due to the absence of an in-person quorum, the meeting was not convened. An information session followed with the auditors.

**Engagement of Auditors**

- Review of the 2021 annual Audit Plan – Kevin Smith, Partner, Crowe LLP and Michelle Buss, Manager Crowe LLP presented the 2021 audit plan.

**Approval of Fiscal Year 2022 Budget**

- Review of the 2022 Annual Budget presented by Ashlee Verner, CFO.

Carter Holston, Treasurer presented his view of the information and ask the full board to Approve the Audit Plan and the 2022 Annual Budget based upon staff recommendations.

Ken Malcolmson made the motion to approve the above recommendations. The motion passed with Alan Cohen seconding. Abstentions as previously noted above.

**Consent Agenda**

- A. Review & Approval of February 16, 2022 Minutes
- B. Contracts and Purchases

**Approval of Child Care Local Match Partners**

The 2022 fiscal year local match amount required to access the federal child care funds is \$4,504,956. Staff has secured \$3,300,000 of the required local match from Dallas College, Dallas ISD, Irving ISD and Richardson ISD. Staff requested ratification of the agreements with the City of Dallas and City of Mesquite to secure the remaining amount of \$1,205,000. This completes the match efforts for FY2022 and allows the Board to access the federal child care funds in the amount of \$9,009,912. The table below represents the remaining amount of local match funds secured from the listed partners:

Local Match Partners	Local Amount	Federal Amount
City of Dallas	\$ 825,000	\$1,650,000
City of Mesquite	\$ 380,000	\$ 760,000
<b>Total</b>	<b>\$1,205,000</b>	<b>\$2,410,000</b>

It was recommended that the Board approve ratification to accept the agreements with the City of Dallas and City of Mesquite as specified above as part of the CCG FY2022 contract to provide direct care to eligible children in Dallas

**FY21 ChildCareGroup Contract (TRS Quality Improvement Activities) Closeout Amendment**

An amendment is necessary to add funds in the amount of \$860,693 to CCG's FY21 Texas Rising Star (TRS) Quality Improvement Activities contract to cover cost of monetary awards issued to approximately 286 eligible child care providers who have remained open to serve children. This amendment closed out the FY21 contract on October 31, 2021.

It was recommended that the Board approve ratification to amend the FY21 ChildCareGroup TRS quality improvement activities contract with additional funds not to exceed \$860,693 to close-out the contract as presented above.

**C. Adoption of State/Federal Policy**

Current Policy #	Policy Title	State/Federal Policy Amendment	Action
CM0121, change 2	Updates to WIOA Guide	1)Clarification - other than determination of need made using an employment plan, there is no requirement that additional career services be provided before an individual enrolls in training. 2)Updated DOL-70% Lower Living Standard Income Level and HHS Poverty Guidelines 3)75% program expenditure requirement for Out-of-School Youth.	Update current policy to reflect new modifications within the WIOA Guide. <a href="https://www.twc.texas.gov/files/partners/wioa-guidelines-twc.pdf">https://www.twc.texas.gov/files/partners/wioa-guidelines-twc.pdf</a>
New Policy	WD Letter 19-21 Contracted Slots Texas Labor Code §302.0461	Develop policies and procedures for implementing contracted slots.	Create policy and procedures following WD Letter 19-21 and Texas Labor Code §302.0461 <a href="https://www.twc.texas.gov/files/policy_letters/19-21-twc.pdf">https://www.twc.texas.gov/files/policy_letters/19-21-twc.pdf</a>
S0811, Change 4	WD Letter 01-22 Short-term Training for Parents Enrolled in Initial Job Search Child Care	Guidance relating to the provision of short-term training for parents enrolled in Initial Job Search Child Care defining eligibility for short-term training, funding, service provision, and data entry and performance	Create policy and procedures following WD Letter 01-22 <a href="https://twc.texas.gov/files/policy_letters/01-22-twc.pdf">https://twc.texas.gov/files/policy_letters/01-22-twc.pdf</a>
S0811, Change 4	WD Letter 13-21, change 1	Policy amended to require Board/contractor websites to include information for parents about the availability and eligibility requirements for Initial Job Search Child Care.	Amend existing policy to include new language from WD 13-21, change 1 <a href="https://twc.texas.gov/files/policy_letters/13-21-ch1-twc.pdf">https://twc.texas.gov/files/policy_letters/13-21-ch1-twc.pdf</a>
New Policy	WD Letter 26-21 Customer Load Exceptions	Guidance on correcting customer load exceptions specific to CHOICES, SNAP E&T, and TWIST	Create policy to implement WD 26-21. <a href="https://www.twc.texas.gov/files/policy_letters/26-21-twc.pdf">https://www.twc.texas.gov/files/policy_letters/26-21-twc.pdf</a>

S0121	Support Services	Add TWC's language for Needs Related Payments and in accordance with §663.815 and WIOA §134(d)(2)	Amend policy to include additional language from WIOA guidance. <a href="https://www.twc.texas.gov/files/partners/wioa-guidelines-twc.pdf">https://www.twc.texas.gov/files/partners/wioa-guidelines-twc.pdf</a>
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All contractors will follow TWC guidance, policies and procedures at <https://www.twc.texas.gov/agency/laws-rules-policy/workforce-policy-and-guidance>

It was recommended that the Board give authorization to approve policies presented above.

#### D. Endorsement of External Applications/Agreements

It was recommended that the Board give authorization to approve external grant applications presented in the board packet.

Alan Cohen made the motion to accept the above Consent Agenda recommendations. The motion passed with Michelle Thomas seconding. Abstentions as previously noted above.

**Closed Session with Attorney; Closed Meeting Pursuant to §551.071 Texas Open Meetings Act - None  
Action Pursuant to Closed Session - None**

#### Means, Ends and Expectations

**Financial Analysis** – Ashlee Verner, Chief Financial Officer, referenced the monthly Expenditure Reports on page 14 of the month's board packet and briefed the directors on the RESEA – Reemployment Services and Eligibility Assessment Grant. Ms. Verner continued with the Board's December 2021 Detail Expenditure report by grant beginning on page 15. At the September Board Meeting, contracts and budgets were approved for FY2022 based upon prior year expenditure levels and grants the board had received at that time. Since then, the board has received additional funding, and funds from the previous program year have been realized in carryover funding. Page 15 highlights Workforce Innovation and Opportunity Act funding in both Adult and Dislocated Worker that we would like to obligate today.

Page 16 shows that we have funds available in Employment Services and the Supplemental Nutrition Assistance Program, or SNAP. Page 17 show that we have funds available to obligate in childcare, Adult Education and Literacy, vocational rehabilitation services, and even a couple of our private funding projects at the bottom of page 17 and 18.

Discussions regarding the Service Industry Recovery fund included complications with industry classifications. It was indicated that items would be provided at the upcoming Child Care Task Force Committee Meeting.

#### B. Performance Analysis/Economic Snapshot

Richard Perez, Research Manager, referenced pages 20-23 of the board packet and briefed the board directors on the MPR reports , Board Comparison and At-a-Glance Final Release for December 2021:

December now has two quarters of WIOA performance data.

- Adult Q2 Employment at 81.66%
- Adult Median Earnings now meeting at 105.56%
- C&T Q2 Employment at 89.92%
- Claimant Reemployment within 10 Weeks at 88.34%, (The December Target for this measure increased to 71.81% from 58.15% in November. I think this is an error and asked for a clarification from the State.)
- Adult Q4 Employment at 79.08%
- Dislocated Worker Q2 Employment at 78.74%
- Choices is at 59.6%

**Employer Engagement & Economic Snapshot** – Mr. Perez referenced page 24 of the board packet and continued briefing the board of directors on Dallas County's Economic Recovery and mentioned as of December 2021 the unemployment rate down 2.5 percentage points from December 2020. The Texas rate is also down 2.4 points to 4.3%. December 2020-December 2021 employment gains + 5.64%. Mr. Perez continued with an update of the Dallas County – Work In Texas January 2022 Top 10 Job Posting vs January 2021.

Lynn Hoffman, Sr. Innovation Strategist referenced page 25 of the board package and briefed the board of directors on Retail Pays 1,488 enrolled and 724 trained, Arts2Work 12 Pre-apprentices trained and 12 placed, Prologis CWI 303 enrolled and 194 placed, PATHS 601 enrolled and 331 certifications earned and Future of Work Grand Challenge 42 training and 30 placed.

#### Oversight and Contracts

##### Contracts and Agreements

##### Amendments to FY2022 Existing Contractors

Contracts and budgets have been approved for Fiscal Year 2022 based upon grants received at that time. The Board has since received additional grants and funds from the previous program year have been realized. As a result, staff requested amendments to the following existing FY2022 service provider contracts:

1. **ChildCareGroup Contract (Child Care Services)** - provides management and operation of the child care subsidy program. Additional funds in the amount of \$11,480,894 for direct care consists of the following:



- \$6,625,716 in Local Match (CCM) carryover funds (*October 1, 2021-December 31, 2021*); and
- \$4,855,178 in CCF supplemental funding with 568 additional performance targets.

The value of contract after this amendment is \$193,198,826. The FY2022 performance contracted target is 13,282 for the average number of children served per day.

**2. ChildCareGroup Contract (Child Care Quality)** – provides child care quality improvement activities to assist child care providers in enhancing their skills and quality of services provided to children in Dallas County. The additional funds in the amount of \$125,000 are specific to the Texas Rising Star Mentor services. The total value of contract after this amendment is \$2,513,238.

**3. Equus Workforce Solutions Contract (Workforce System Operations)** - provides management and operation of the workforce solutions offices. The additional funds in the amount of \$3,716,351 consists of the following: \$750,000 in WIOA Adult;

- \$2,300,000 in WIOA Dislocated Worker;
- \$50,000 in Supplemental Nutrition Assistance Program (SNAP E&T);
- \$450,000 in Employment Services (ES);

Funds dedicated to outreach and recruitment of both employee and job seeker customers:

- \$75,000 in Adult Education & Literacy (AEL) funds (*October 1, 2021-June 30, 2022*);
- \$41,351 in Retail Pays funds (*October 1, 2021-June 30, 2022*); and \$50,000 in JFF Prologis Phase II.

The value of contract after this amendment is \$19,470,071.

**4. Equus Workforce Solutions Contract (Youth System Operations)** - provides management and operation to young adults ages 16-24 who are disconnected from either work or education throughout Dallas County. The Board receives additional funding from the Texas Workforce Commission's Rehabilitation Services department for the expressed inclusion of young adults enrolled in their programs. The additional funds in the amount of \$335,000 consists of the following:

- \$135,000 in Student Hireability Navigation (\$8,000 specific to the Mentor Pilot Project); and
- \$200,000 in Vocational Rehabilitation Year-Round Wages.

The value of contract after this amendment is \$5,126,000.

Michelle Thomas, Vice Chair, recommended moving critical items first on the agenda. It was indicated that this would be considered for the next Board of Directors' Meeting.

It was recommended that the Board give authorization to amend the existing FY2022 contracts to **ChildCareGroup** for child care assistance and quality activities; and **Equus Workforce Solutions** for workforce center services and young adults as presented above.

### WIOA Emergent Initiatives

In this post COVID workforce world, adequate talent is in short supply. The Board have resources within these grants to be more innovative in their service strategies. This could include additional work with current providers and/or procuring new partners.

The Board have explained throughout COVID that young adults have withdrawn from the job market. There are a variety of reasons within this population as within the adult and dislocated worker populations. The Board need fresh strategies to engage additional talent and upskill existing talent.

To enhance services to youth ages 16-24, who are disconnected from work and education in Dallas County, the Board will be seeking new partners offering additional services and activities through special initiatives. In upskilling both the unemployed and under-employed workers, regardless of age, we need to address the barriers that prevent customers from realizing their full potential. With an emphasis on recruitment and outreach efforts, cohort specific training, career and training fairs, and work experience opportunities, we will continue to work with our existing contractor to develop service enhancement and spending plans. We anticipate there will be an urgent need to act on these efforts between now and the April board meeting. Staff requested Board authorization for the President to take action in the interim time period to authorize amendments necessary to meet the need or initiate new contracts on an emergency basis. Time is of the essence to meet employer needs and any emergent strategies will be returned to the Board in April for ratification. The President and staff assure that all previously adopted standards for procurement and contract administration will be followed.

It was recommended that Board give authorization for the President to respond to emergency needs through contract and/or policy changes for additional workforce opportunities as appropriate until the April Board meeting.

### Adult Education and Literacy (AEL) Consortium Contract Amendments

The Texas Workforce Commission approved additional fund distributions and targets to the AEL programs. To date, the Board has not received the grant from TWC. Dallas Board is slated to receive \$1,527,841 with supplemental performance targets of 1,578, increasing our overall target to 8,672. Board staff has negotiated with Consortium partners (Dallas College, Irving ISD, Richardson ISD, and Wilkinson Center) to determine the dollar amounts and performance targets. Amendments to our existing partners will be awarded contingent upon receipt of the grant. We are continuing to work with our partners focusing on activities to enhance services and improve performance outcomes.

AEL Consortium Partner	Amount	Performance target
Dallas College	\$ 618,192	639
Wilkinson Center	\$ 463,644	479
Irving ISD	\$ 309,096	320
Richardson ISD	\$ 154,548	160

It was recommended Board authorization to amend the existing WFSDallas AEL Consortium partner contracts contingent upon receipt of TWC grant as presented above.

Ellen Torbert made the motion to accept the above three staff recommendations. The motion passed with Carter Holston seconding. Abstentions: Rebecca Acuna, Courtney Arbour, Rolinda Duran, and Dr. Joe May.

## Oversight, Policy and Procurement

### Procurement

#### **2022 Procurement Advisory and Schedule**

The Board will conduct multiple procurements in 2022, and there are rules for Board and WFSDallas staff communication through these processes. We will notify the board when each formal Bid package is published but thought it might be helpful to cover the rules and the schedule early in the process. Bidders are also notified of these limitations in the formal procurement instructions, and most are very familiar with the process.

**Example:** "This is an official notice that we are in active procurement, and to remind us of the rules governing conflict of interest or contact from prospective contractors/vendors. The information given to the prospective contractors is as follows: "All Board Directors, officers, and staff of the Board are precluded from entertaining questions concerning the proposal or this procurement process outside the confines of the Bidders' Conference. Potential bidders, bidders and contractors are asked to respect these conditions by not making personal requests for assistance. No employee, member of a Board of Directors or other governing body, or representative of a bidder who submits a proposal under this RFP may have any contact outside of the formal review process with any employee of WFSDallas, or any member of the Board of Directors for purposes of discussing or lobbying on behalf of bidder's proposal. This contact includes written correspondence, telephone calls, personal meetings, email messages, or other kinds of personal contact. WFSDallas will reject proposals of those bidders who violate this condition." When procurement is published, you will be directed to our online notification <https://www.wfsdallas.com/doing-business>. Please feel free to share the link with interested parties, but no other contact is appropriate during active procurement.

#### **Planned procurement opportunities with potential release dates in 2022:**

##### Program Operation Services

Spring 2022 - Child Care Quality (Professional Training Services, Professional Development, and other Innovative Activities)

Spring 2022 - Child Care Slots (TRS 3- and 4-star child care providers to reserve slots for children participating in the Child Care Services subsidy program. Services provided by this Pilot Program will be offered outside of WFSDallas' regular allocation of child care funds).

*Additional procurements may be needed based on available funding.*

##### Professional Services - Released January 2022 - Website Development Services

##### Vendor Services - Released February 2022 Specialized Vendor Services

Summer 2022 - Leasing of High-Capacity Copiers

Summer 2022 - Business Class Broadband Fiber (Rate Interface) and Data Internet Services

### **Policy – Local Flexibility**

#### **I. Support Services**

Within the board's current support services policy #S0121, *change 4*, WFSDallas offers support services to enable individuals to participate in activities authorized under the Workforce Innovation and Opportunity Act (WIOA). The board will modify the existing policy to:

Accommodate circumstances of an emergency nature (i.e., utility bill, shelter, etc.) – Emergency services such as individual counseling, rent, and utilities are allowable and will be considered on a case-by-case basis. If assistance isn't available through other sources. Need for services must be documented.

Temporarily hold on support services limits per customer per year- Due to hardship experienced by many of our customers, there will be a temporary hold on the maximum amount per customer per year. Currently we have \$2,500 per year per customer and a one-time payment of \$200 for assistance with exams/certifications and other work-related expenses. This temporary hold will help those most in-need seeking work or training.

Offer clarification for support services delivered to dislocated workers - dislocated workers are eligible to receive support services. Documentation must clearly describe need for support services to participate in planned workforce activities. Documentation must

also specify that services are not available through other local sources. If appropriate and available, referrals should be made to community resources and documented within casenotes.

## II. Training Provider

The board's policy #T0108, change 10, has been modified to include the following changes:

Outside of workforce board area training providers - TWC WD Letter 12-19, change 2 indicates that local workforce development boards may fund training programs outside of their workforce areas but within Texas. WFSDallas does not support training programs outside of Texas.

The program must meet the following criteria:

- The training program must be included on the statewide eligible training provider list in Texas,
- Aligned with the local target occupations
- Participant is willing to commute or relocate
- Approval is on a case-by-case basis and pending a thorough assessment to ensure successful participation in the program.

### Clarification to Training Provider Policy –

- Training must result in an employer or industry recognized credentials
- Inclusion on the ETPL does not guarantee funding will be provided to any student
- Contractor, not training providers, determine an individual's eligibility for WIOA, including the need for training
- Documentation must be complete with a training justification (clear assessment/interview/evaluation of the participant's skill levels and service needs of adults and dislocated workers, and career planning in accordance with the WIOA Guidelines).
- Contractor must ensure that WIOA funds are not used to pay training costs for any portion or term of training for which the participant has signed a loan as part of financial aid or that was paid by the participant or another source.
- Contractor must ensure that participants and training providers are informed that WIOA is not available unless an ITA is approved and has been issued to the training provider or eligible participant.
- Contractors must ensure that ITAs for training services are paid only to training providers for approved programs that are included on the ETPL.

## III. Job Search Policy

WFSDallas is required to set a local job policy (establishing minimum attempts) for all unemployed persons receiving Unemployment Benefits. Prior to COVID-19, WFSDallas maintained a minimum job search set at three attempts, weekly. In May 2021, the Board approved three job search attempts each week for all unemployment recipients. Those attempts may be virtual and can include:

- applying on WorkInTexas or other electronic job systems;
- participating in Metrix online training;
- Metrix Online Learning Platform - *Texas Workforce Commission has partnered with Metrix Learning to help Texas residents brush up on skills to prepare for better employment opportunities. The Metrix online learning platform provides Texans free online job readiness courses.*
- attending Facebook Live hiring events <https://www.facebook.com/WorkforceSolutionsGreaterDallas>
- attending Easy Virtual Hiring Events sponsored by WFSDallas, held each month; and
- participating and documenting many other training or job search options through workforce center offices, by phone, email or in-person appointments.

WFSDallas follows TWC guidance for exclusions to job search.

It was recommended that the board give authorization to approve policies presented above.

Rebecca Acuna made the motion to accept the above policies as presented above. The motion passed with Alan Cohen seconding.

Abstentions: Courtney Arbour

## **President's Briefing**

**Leases** - President Laurie Larrea briefed the directors on the City Square lease that will end in April. City Square has offered a one-year hold over.

**Website Development Services** - President Larrea advised that the board plans to interview bids on website design from several companies and report at May board meeting.

**Quality Assurance and Oversight** – No issues to discuss.

**General Discussion/Other Business** – None

Adjourn at 10:02 a.m.

**Consent Item – B**  
**Contracts and Purchases**

**Texas Rising Star (TRS) Assessor Services Payment Structure**

In March 2022, Staff requested a modification to the Texas Rising Star Assessor Services Payment Structure to include payment for additional training modules added to the Texas Rising Star Assessment Training and Certification Program required by the Texas Workforce Commission (TWC) in order for the Assessors to remain compliant with their certification. As previously discussed, The Texas Rising Star program final rules and updated guidelines became effective January 25, 2021. The changes required the TRS Assessors meet the minimum education requirements established by the Texas Workforce Commission (TWC) and to successfully complete the Texas Rising Star Assessment Training and Certification Program to demonstrate mastery of the TRS certification criteria. In December 2021 and January 2022, Assessors were required to complete two additional courses that were not included in the last revised Board-approved payment structure. Therefore, we are requesting to compensate Assessors per completion of modules at a rate of \$437.50 per module rather than a one-time payment of \$3,500. This request reflects the current rate of \$437.50 per module over a series of eight modules; however, it will also allow for compensation of any additional modules and trainings if added to obtain or maintain their certification in the future. WFSDallas maintains a Vendor's List of approved contracted TRS Assessors to assist us in certifying and recertifying childcare providers as TRS quality providers that cover Dallas, Tarrant and North Central Texas workforce board areas. The contracted Assessors provide these services on an as needed basis.

**RECOMMENDATION:** Board authorization to amend the existing TRS Assessor Services Payment Structure to compensate Assessors upon successful completion of training modules associated with the Texas Rising Star Assessment Training and Certification Program at a rate of \$437.50 per module.

**FY22 ChildCareGroup Contract (Child Care Services) Amendment**

Board ratification of CCG's FY22 Child Care Services contract amendment for the addition of Provider Growth Support Payments (PGS) funds in the amount \$24,007,297 for allowable twenty percent (20%) child care provider growth support payments. Payments to providers were retroactive from October 1, 2021 through September 30, 2022 as long as funds are available once released by the Texas Workforce Commission. Contractor must:

- adjust reimbursement payments to provide the appropriate monthly growth support payments to providers, except for relative child care providers, as defined in TWC Chapter 809 Child Care Services rule §809.2(21), based on the number of approved referrals for both TWC-referred children and DFPS-referred children that were open and provided subsidized care at any time during the service month as noted in WD Letter 29-21;
- ensure that growth support payments are clearly delineated as separate from regular reimbursement payments;
- also communicate that growth support payments are related to COVID-19 and are temporary in nature; and
- retain records of original reimbursement payment amounts and must track the appropriate additional monthly growth support payments. These payments will not be tracked in The Workforce Information System of Texas (TWIST). The value of contract after this amendment is \$193,198,394.

**RECOMMENDATION:** Board ratification of amendment to the existing FY22 ChildCareGroup child care services contract with additional funds not to exceed \$24,007,297 for the addition of direct Provider Growth Support Payments as presented above. (This results in an increase to the total Board Budget as presented and approved by the board in February 2022.)

**CONSENT ITEM – C**  
**ADOPTION OF STATE/FEDERAL POLICY**

Current Policy #	Policy Title	State/Federal Policy Amendment	Action
CM0121, change 2	WIOA Policies	Updates to include Afghan Humanitarian Parolee Requirements for Eligible Programs, Including Child Care and Development Funds	Update current policy to reflect new modifications to include Afghan Humanitarian Parole Requirements for Eligible Programs: <a href="https://www.twc.texas.gov/files/policy_letters/02-22-twc.pdf">https://www.twc.texas.gov/files/policy_letters/02-22-twc.pdf</a>
New	RESEA Career Transitioning Services	Incorporate State Guidance for RESEA Career Transitioning services.	See WD Letter 10-22: <a href="https://www.twc.texas.gov/files/policy_letters/10-22-twc.pdf">https://www.twc.texas.gov/files/policy_letters/10-22-twc.pdf</a>
New	SNAP	Incorporate Supplemental Nutrition Assistance Program (SNAP) Guide	See TWC, SNAP Guide, Amended March 2022: <a href="https://www.twc.texas.gov/files/partners/snap-et-guide-twc.pdf">https://www.twc.texas.gov/files/partners/snap-et-guide-twc.pdf</a>
CM0121, Change 2	Foster Youth Services	Incorporate Foster Youth Services Guide	See TWC, Foster Youth Services Guide, Amended March 2022: <a href="https://www.twc.texas.gov/files/agency/foster-youth-services-guide-twc.pdf">https://www.twc.texas.gov/files/agency/foster-youth-services-guide-twc.pdf</a>
S0811, Change 5	Child Care Services	Incorporate Child Care Services Guide	See Child Care Services Guide, Amended April 2022: <a href="https://www.twc.texas.gov/files/partners/child-care-services-guide-twc.pdf">https://www.twc.texas.gov/files/partners/child-care-services-guide-twc.pdf</a>
New	Using Eligible Training Provider List for CCDF Funded Initiatives	Incorporate State Guidance for ETPL for CCDF-Funded Initiatives	See WD Letter 08-22 <a href="https://www.twc.texas.gov/files/policy_letters/08-22-twc.pdf">https://www.twc.texas.gov/files/policy_letters/08-22-twc.pdf</a>
New	Fidelity Bonding Update	Fidelity Bonding for CHOICES, ES, Offenders, SNAP, TWIST, WIT	See WD Letter 10-19, Change 3 <a href="https://www.twc.texas.gov/files/policy_letters/10-19-ch3-twc.pdf">https://www.twc.texas.gov/files/policy_letters/10-19-ch3-twc.pdf</a>

All contractors will follow TWC guidance, policies and procedures at <https://www.twc.texas.gov/agency/laws-rules-policy/workforce-policy-and-guidance>

**RECOMMENDATION:** Board authorization to approve policy presented above.

**CONSENT ITEM – D**  
**ENDORSEMENT OF EXTERNAL APPLICATIONS/AGREEMENTS**

Staff recommends support for the following grants:

Funding Source	Status	Summary
Department of Labor, Apprenticeship Building America (ABA)		On the Road Lending in partnership with employer partners will expand apprenticeship programs in advanced automotive technology. Upon completion of the programs, graduates will go to work for partners (Texas Collision Centers, Service King, Caliber, Toyota and others.)
Department of Labor, Apprenticeship Building America (ABA)		Dallas College will strengthen, expand and develop apprenticeship and pre-apprenticeship programs in critical industries in the DFW area to serve as a Registered Apprenticeship Hub. WFSDallas will offer outreach to local employers, coordinate data and continue working with Dallas College to innovate execution and delivery of training.
Department of Labor, Apprenticeship Building America (ABA)		Association of Persons Affected by Addiction (APAA) will offer apprenticeship and pre-apprenticeship programs within critical industries in the Dallas workforce area. WFSDallas will offer outreach to local

		employers, support diversity and inclusion and work with APAA to innovate training.
Department of Labor, Apprenticeship Building America (ABA)		Dallas College will offer apprenticeship and pre-apprenticeship opportunities in critical industries in DFW for youth.
Department of Labor, Apprenticeship Building America (ABA)		CLC will offer equitable career pathways through pre-apprenticeship programs leading RAP enrollment and completion, working with building trades in the DFW area.
Department of Labor, Apprenticeship Building America (ABA)		Team Appleton will strengthen, expand and develop apprenticeships and pre-apprenticeship programs within critical industries in the DFW area.
Federal Funding		WFSDallas offered support to the Texas Trees Foundation for the Dallas Green Jobs Workforce Development Program. This initiative would transform Dallas to a greener, cleaner, and cooler community while providing training in urban forestry, arboriculture, and nursery maintenance.
Department of Transportation		WFSDallas offers support to the Texas Trees Foundation with the Southwestern Medical District Corridor Green Initiative and Dallas' RAISE planning grant application for design of the Harry Hines/Inwood Interchange.
TWC Skills Development Fund		In partnership with General Dynamics, Dallas College will reskill and upskill their incumbent employees working with 4 entry level operators to bring skills up to Industrial Maintenance Technicians and CNC Operators. Total request is \$8,800.00.
US Department of Labor		CLC offers a partnership with the three board areas (WFSDallas, North Central Texas and Tarrant County) to submit a North Central Texas Pre-Apprenticeship Construction Trades Training Project. CLC is requesting \$3M to establish a Registered Apprenticeship Program with Building Trades Occupations.
PREVIOUSLY PRESENTED GRANTS		
US Dept. of Commerce, EDA		SMU submitting a Build Back Better Regional Challenge grant focusing on technology.
US Dept. of Commerce, EDA		Dallas College submitting a Good Jobs Challenge proposal to promote careers in biotechnology.
US Dept. of Commerce, EDA		WFSDallas supports partnership with Workforce Solutions of Tarrant County for the EDA ARPA Good Jobs Challenge Program focusing on Aerospace and Advanced Manufacturing Industries.
US Dept. of Commerce, EDA		Educate Texas/Communities Foundation of Texas submitting a Good Jobs Challenge focusing on Information Technology/Logistics/Transportation and Healthcare.
TWC Skills Development Fund		Dallas College is partnering with ATT to offer training to 502 individuals (300 new and 202 upgraded jobs) to train as technicians and customer services representatives. Total budget is \$1,000,827.
TWC Apprenticeship Training Program		Dallas College will offer apprenticeship programs for electricians, tradeshow decorators, painters, glaziers, protective signal installers, telecommunications and other occupations.

**RECOMMENDATION:** Board authorization to approve external grant applications presented above.

**LEASES – Discussion/Action**

**ACTION ITEMS – Demetria Robinson, Executive Vice President**

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**CONTRACTS AND AGREEMENTS**

Based on the financial analysis report that outlined funds available to contract, Staff requests amending the following existing service provider contracts effective dates aligned to grant specifications:

1. **FY2022 Equus Workforce Solutions Contract (Workforce System Operations)** provides management and operation of the workforce solutions offices. The additional funds in the amount of \$1,306,616 allows for enhanced services to customers seeking training opportunities, work preparation, job placement assistance, and support services:
  - \$500,000 in WIOA Adult;
  - \$680,000 (NEW) in Supplemental Nutrition Assistance Program (SNAP E&T) ABAWD; and
  - \$126,616 (NEW) for Short Term Training for Parents Receiving Child Care Subsidy

The value of contract after this amendment is \$20,776,687.

2. **Youth Contract Amendments**

We've had several discussions with existing contractors to emphasize the need for service enhancements on recruitment and outreach efforts, cohort specific training, career and training fairs, work experience opportunities, support services. To enhance services to youth ages 16-24, who are disconnected from work and education in Dallas County, staff requests amending our existing Youth contracts with additional funds to move this work forward as follows:

- \$3,000,000 to the Equus Workforce Solutions (*Youth System Operations*) contract; and
- \$1,000,000 to the Dallas College (*Youth System*) contract.

We will continue to seek new partners offering additional services and activities through special initiatives to ensure that we address the barriers that prevent customers from realizing their full potential. WIOA Youth grants run from July 1 to June 30 annually (each with a two-year cycle). 2020 grants will terminate on June 30, 2022; however, 2023 estimates indicate an 8.4% increase on July 1. This may result in de-obligation and re-obligation of contracts.

3. **Adult Education & Literacy Program Contracts**

Effective July 1<sup>st</sup>, the Board will enter program year 5 (PY5) of the AEL grant from Texas Workforce Commission (TWC). TWC has recently released AEL program funding projections that indicate a 2.9% increase. Although, TWC has not released the PY5 performance targets at this time, staff will negotiate with our existing Consortium partners: Dallas College, Irving ISD, Richardson ISD, Wilkinson Center, and Equus Workforce Solutions to continue providing AEL services to meet the grant requirements. PY5 funding and performance targets will be based on similar distribution allocated as in previous years. Funding of these partners is contingent upon receipt of grants from TWC. The negotiated contract amounts will be presented for ratification following final negotiation.

4. **Pilot Initiative in Upskilling**

In studying best practices from El Paso, we propose attempting upskilling with Dallas County employers. We are proposing \$650,000 in Dislocated Worker funds to be competitively offered to the employer community for upskilling workers. Due to the nature of WIOA funding, this is not an optimal pilot as it must conform to federal and state rules for WIOA expenditures, including non-federal share paid by the participating employers.

5. **Registered Apprenticeship Programs (RAPs)**

The Texas Workforce Commission is procuring local boards "to support the development, modernization and diversification of RAPs" including hiring an apprenticeship navigator. We identified qualified apprenticeship sponsors: New Apprenticeship, Arts2Work and Dallas College. It would appear that we have the resources in WIOA youth and dislocated worker to invest in a similarly focused initiative in the Dallas market. Since the sponsors are already approved and running, we believe that we could kick-start immediately. They will work with Equus to ensure eligibility requirements are met. We seek to expand RAPs for up to 100 apprentices in Arts2Work and up to 200 apprentices for New Apprenticeship, subject to further negotiations.

***Fiscal Note - No Fiscal Implication: Budget balance as of March 2022 accommodates proposed obligation.***

6. Board authorization for the President to respond to urgent/emergent/practical needs through contract and/or policy changes for additional workforce opportunities as appropriate until the next convened quorum of the Board.

**RECOMMENDATION:** Board authorization to amend the existing FY2022 contracts to **Equus Workforce Solutions** for workforce center services and youth services; and **Dallas College** for youth services as presented above with effective dates aligned grant specifications. Amendments to the existing AEL Consortium partner contracts (**Dallas College, Irving ISD, Richardson ISD, Wilkinson Center, and Equus Workforce Solutions**) effective July 1<sup>st</sup> with PY5 funding and targets. The negotiated contract amounts will be presented for ratification following final negotiation. Staff will continue to seek additional services through special initiatives including the pilot in upskilling to engage new workers and upskill existing workers. In addition, Board authorization for the President to respond to urgent/emergent/practical needs through contract and/or policy changes for additional workforce opportunities as appropriate until the next convened quorum of the Board.

***ACTION ITEMS – Connie Rash, Senior Vice President***

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**POLICY**

**I. Support Services**

Within our current support services policy #S0121, *change 5*, WFSDallas offers support services to enable individuals to participate in activities authorized under the Workforce Innovation and Opportunity Act (WIOA). We seek approval to modify the existing policy to Increase maximum amount of gas vouchers/bus passes per week and add more specific language for Needs-Related Payment.

- **Transportation** – Currently WFSDallas allows a maximum of \$40.00/weekly for gas vouchers and reasonable cost for bus passes. Staff proposes to increase gas vouchers to \$75.00/weekly effective March 1, 2022. Gas prices have reached significant highs not seen since 2008. According to AAA, DFW regular gas prices jumped last year from \$2.589/gallon to a current average of \$3.975/gallon. Our last increase in subsidy occurred in August 2020. Transportation assistance is available for workers and students in training, if unavailable through other sources. WFSDallas will still pay for bus passes for those who elect not to drive. We believe the increase to \$75.00/weekly is justified based on gas prices, and extensive delays in traffic.
- **Needs Related Payments (NRPs)** – NRPs are currently in our local policies but haven't been utilized previously. The Texas Workforce Commission has recently encouraged local boards to provide maximum support to re-engage the workforce. We believe NRPs should be considered to increase persistence in training. NRPs are issued based on need as determined through the assessment process for eligible participants. While following Federal and State guidance for eligibility (**§ 680.940** and **§ 680.950**), local boards may establish limits on the provision of NRPs, including maximum amount of funding. The maximum amount available for an eligible out-of-school youth, adult or dislocated worker payment amount is determined by the federal poverty level: The table below shows the weekly payment amount based on the participant's family size for the DFW Metro Area. For families' size exceeding five, benefits will be negotiated. The methodology for the amounts defined below follows other workforce boards.



## Dallas-Fort Worth-Arlington Metropolitan Statistical Area

City of Dallas, Balance of Dallas County, City of Fort Worth, Balance of Tarrant County (Dallas–Fort Worth MSA)

Family Size	1	2	3	4	5
Income	\$260	\$350	\$440	\$530	\$620

<https://www.twc.texas.gov/workforce-innovation-opportunity-act-eligibility-income-guidelines#dallasfortWortharlingtonMetropolitanStatisticalArea>

### II. Training Provider

Within our existing policy, WFSDallas has a maximum training cap of \$12,000 per participant; however, classes may be considered on a case-by-case basis to exceed the training cap. To offer additional flexibility and address rising costs of tuition, staff recommends an increase to the training cap per participant from \$12,000 to \$17,000 for new individual training accounts (ITAs) or active ITAs written on or after March 1, 2022. All costs must be based upon the vendor's published price as of March 1, 2022. We will maintain the same language that classes may be considered on a case-by-case basis to exceed the new cap.

**RECOMMENDATION:** Board authorization to approve policies presented above.

<p><b>Taskforce Directors Attending in Person</b> Susan Hoff, Chair Rebecca Acuna Stephanie Knight Ken Malcolmson</p> <p><b>Board Directors Attending in Person</b> Bill O'Dwyer, Board Chair Michelle R. Thomas, Board Vice-Chair Harry Jones</p> <p><b>Board Directors Attending Virtually</b> Alan Cohen, Taskforce Member Carter Holston, Board Treasurer Ellen Torbert, Board Past Chair Courtney Arbour Mollie Belt Diane Gomez-Thinnes Justin Lonon Dan Micciche Miguel Solis</p>	<p><b>Staff Attending in Person</b> Laurie Bouillion Larrea, President Connie Rash, Senior Vice President Demetria Robinson, Executive Vice President Richard Perez, Research Manager Barbara Stein, Office Manager</p> <p><b>Staff Attending Virtually</b> Ashlee Verner, CFO Steven Bridges, Industry Communications Manager Sharon Dehn, Workforce Education Manager</p> <p><b>Invited Guests Attending in Person:</b> Tori Mannes, Executive Director, ChildCareGroup Shari Anderson, ChildCareGroup Rhonda Rakow, ChildCareGroup</p> <p><b>Invited Guests Attending Virtually</b> Mark Browder, CFO, ChildCareGroup</p>
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Meeting was called to order at 12:15 p.m. by the Taskforce Chair – Susan Hoff at United Way of Metropolitan Dallas.

**I. Welcome and Introductions**

**II. Public Comment – n/a**

**III. Approval of the August Task Force Minutes**, motion to approve by Ken Malcolmson, seconded by Stephanie Knight. Passed.

**III. Overview of Childcare Grants**, included the presentation of a very detailed report outlining five previous funding years. Laurie Larrea and team presented an extensive overview of the grant and contracting process for childcare, including a special discussion regarding the Service Industry Recovery Grant (August 1, 2021 – March 31, 2022, enrollment). Statewide activity was compared and discussed. The brief seven-month enrollment period did not allow any boards to meet targets. Miguel Solis requested a survey of other Boards in Texas, and a summary of lessons learned. Carter Holston added a request for Best Practices. The report will be returned to the Board in April.

The conversation continued to discuss the many “tables” currently discussing childcare, and the need to coalesce around data. Suggestions included driving the conversation of multiple sources to the Task Force, and the hiring of a few technicians obligated to data collection and analysis of childcare data inclusive of multiple resources in Dallas County. Laurie Larrea offered hiring of professionals with the state’s blessing. The focus of the administrative task may exceed the scope of subsidized care but will provide value to the community for long-term planning and precision in caring for all children. Without approval, the task may require additional funding. Follow-up will be provided at the April meeting.

Michelle Thomas questioned the prompt delivery of requested data to Alan Cohen. After more discussion, Alan stated that he had not received 65% of what he requested. Following the meeting, all available material was delivered to Mr. Cohen and the committee.

Demetria Robinson addressed the most recent addition of funding to support childcare providers with state approved subsidies/enhanced rates for quality care. The funding is intended to incentivize quality providers to enhance services and staffing in a difficult workforce climate. The additional funding was \$24M.

Laurie Larrea and team discussed our approval to provide a pilot program alongside Workforce Solutions Alamo to provide childcare via Contracted Slots with providers. The project was approved by the Texas Workforce Commission for the two boards to demonstrate the effectiveness of a program that pays providers for the slots in centers even if they are not occupied each day. The payment is consistent with private pay in the industry and can provide a provider with income stability to improve services, pay and retention to employees. The staff requested support for a focus on infant and toddlers. The item was supported later in the meeting.

Childcare deserts were discussed with Miguel Solis requesting more geospatial data information on the existing service system and gaps. Follow-up will occur soon. More information and tools may be required.

#### **IV. ChildCareGroup Contract Presentation**

Due to extended discussions, Tori Mannes, and her team from ChildCareGroup received abbreviated time to present a comprehensive overview of their work in the subsidized childcare program. An excellent effort to explain a very intricate system of services. Discussions included requests for clarification of the goals for increased numbers in the Texas Rising Star systems. The conflict in information will be clarified in the presentation of two specific dashboards requested by Miguel Solis – one for kids in care and one for quality initiatives that increase the number of 3- and 4-Star providers in Dallas County. A draft will be presented in April.

#### **V. General Discussion & Other Business**

In summary, the Task Force Chair, Susan Hoff summarized the follow-up and requested deliverables as follows:

- Prepare and present two distinct dashboards stating goals for CCG in the Texas Rising Star initiative,
- Delivery of the remaining information to Alan Cohen,
- Survey other Texas Boards on the SIR pilot
- Follow-up on staffing for data collection and analysis of a broader picture of childcare
- Tools and staffing necessary to provide more extensive geospatial data on childcare

**Meeting Adjourned at 1:35 p.m.**

# BOARD SUMMARY REPORT - CONTRACTED MEASURES

Year-to-Date Performance Periods\*

BOARD NAME: **DALLAS**

**FINAL RELEASE**  
As Originally Published 5/6/2022  
**MARCH 2022 REPORT**

Status Summary		With Positive Performance (+P):	Meeting Performance (MP):	With Negative Performance (-P):	% +P & MP											
Contracted Measures		8	9	5	77.27%											
Source	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	Prior Year End	2 Years Ago YE	YTD Num	YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To

## WIOA Outcome Measures

DOL-C	Employed Q2 Post Exit – Adult (DOL)	MP	90.49%	71.20%	71.20%	64.43%	63.52%	72.41%	163 253		58.57%	59.80%	75.31%		7/20	3/21
DOL-C	Employed Q4 Post Exit – Adult (DOL)	-P	80.62%	69.30%	69.30%	55.87%	64.78%	73.52%	138 247		48.60%	65.71%	57.14%		1/20	9/20
DOL-C	Median Earnings Q2 Post Exit – Adult (DOL)	MP	96.92%	\$5,800.00	\$5,800.00	\$5,621.58	\$7,297.50	\$6,539.16	n/a 160		\$5,108.37	\$6,324.50	\$5,560.08		7/20	3/21
DOL-C	Credential Rate – Adult (DOL)	+P	110.23%	75.30%	75.30%	83.00%	76.40%	85.60%	166 200		89.20%	83.10%	74.10%		1/20	9/20
DOL-C 1	Measurable Skills Gains - Adult (DOL)	MP	109.97%	60.20%	60.20%	66.20%	68.40%	77.10%	190 287		----	----	----	----	7/21	3/22
DOL-C	Employed Q2 Post Exit – DW (DOL)	-P	86.48%	79.50%	79.50%	68.75%	72.60%	85.06%	132 192		61.82%	64.71%	78.26%		7/20	3/21
DOL-C	Employed Q4 Post Exit – DW (DOL)	MP	91.83%	78.50%	78.50%	72.09%	83.45%	82.89%	93 129		72.92%	73.08%	70.91%		1/20	9/20
DOL-C	Median Earnings Q2 Post Exit – DW (DOL)	+P	119.36%	\$8,600.00	\$8,600.00	\$10,264.78	\$9,972.90	\$9,894.21	n/a 130		\$12,807.55	\$8,142.75	\$11,430.20		7/20	3/21
DOL-C	Credential Rate – DW (DOL)	+P	119.86%	73.50%	73.50%	88.10%	82.60%	76.30%	104 118		88.10%	88.00%	88.20%		1/20	9/20
DOL-C 1	Measurable Skills Gains - DW (DOL)	+P	114.97%	58.80%	58.80%	67.60%	75.60%	71.80%	119 176		----	----	----	----	7/21	3/22
DOL-C	Employed/Enrolled Q2 Post Exit – Youth (DOL)	MP	98.10%	69.50%	69.50%	68.18%	67.01%	71.48%	150 220		64.47%	68.48%	73.08%		7/20	3/21
DOL-C	Employed/Enrolled Q4 Post Exit – Youth (DOL)	MP	105.73%	65.80%	65.80%	69.57%	66.67%	71.15%	192 276		70.31%	63.89%	73.68%		1/20	9/20
DOL-C	Median Earnings Q2 Post Exit – Youth (DOL)	+P	144.19%	\$2,900.00	\$2,900.00	\$4,181.48	\$2,591.09	\$3,042.00	n/a 144		\$4,242.45	\$4,523.38	\$3,445.90		7/20	3/21
DOL-C	Credential Rate – Youth (DOL)	-P	86.10%	51.80%	51.80%	44.60%	64.90%	60.10%	45 101		50.00%	54.80%	28.10%		1/20	9/20
DOL-C 1	Measurable Skills Gains - Youth (DOL)	MP	97.34%	41.40%	41.40%	40.30%	41.70%	48.60%	75 186		----	----	----	----	7/21	3/22
LBB-K	Employed/Enrolled Q2 Post Exit – C&T Participants	-P	94.34%	63.30%	63.30%	59.72%	60.74%	69.97%	5,502 9,213		61.05%	55.48%	64.46%		7/20	3/21
LBB-K	Employed/Enrolled Q2-Q4 Post Exit – C&T Participants	MP	103.15%	80.25%	80.25%	82.78%	79.64%	85.32%	5,609 6,776		81.01%	83.26%	85.17%		1/20	9/20
LBB-K	Credential Rate – C&T Participants	+P	108.03%	70.10%	70.10%	75.73%	78.91%	79.00%	337 445		83.13%	75.61%	67.95%		1/20	9/20

1. Because of the nature of this measure (the lack of lag between going into the denominator and when it would be reasonable to achieve a gain), this data is often not meaningful until the last few months the Program Year.

## Reemployment and Employer Engagement Measures

Note: In some cases historic data not available at time of original publication (such as when a new measure is created) has been added to the MPR retroactively to allow trend analysis.

# BOARD SUMMARY REPORT - CONTRACTED MEASURES

Year-to-Date Performance Periods\*

BOARD NAME: **DALLAS**

*FINAL RELEASE*  
As Originally Published 5/6/2022

**MARCH 2022 REPORT**

Source	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	Prior Year End	2 Years Ago YE	YTD Num	YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
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## Reemployment and Employer Engagement Measures

TWC	Claimant Reemployment within 10 Weeks	MP	101.87%	59.99%	59.99%	61.11%	71.92%	59.22%	8,204	13,425	64.14%	54.89%			7/21	12/21
TWC	# of Employers Receiving Workforce Assistance	+P	108.72%	7,250	11,047	7,882	10,201	9,413	----	----	6,404	4,850			10/21	3/22

## Program Participation Measures

TWC	Choices Full Engagement Rate - All Family Total	-P	85.20%	50.00%	50.00%	42.60%	13.35%	31.52%	74	177	29.94%	55.27%			10/21	3/22
TWC	Avg # Children Served Per Day - Combined	+P	105.65%	13,282	13,282	14,032	12,986	15,606	1,824,101	130	14,359	13,694			10/21	3/22
2	# of SIR Children Served	---	----	----	----	1,451	n/a	n/a	----	----	----	----	----	----	8/21	3/22

2. The Service Industry Recovery Child Care Program (SIR) is a medium term, COVID-19 recovery-related child care program to serve the children of Service Industry Workers who might not normally qualify for subsidized child care. The program seeks to enroll nearly 55K eligible children in care by March of 2022 and each enrolled child will be eligible for up to 12 months of care.

Note: In some cases historic data not available at time of original publication (such as when a new measure is created) has been added to the MPR retroactively to allow trend analysis.

# AT-A-GLANCE COMPARISON - BOARD CONTRACTED MEASURES

Percent of Target (Year-to-Date Performance Periods)

**FINAL RELEASE**  
As Originally Published 5/6/2022

**MARCH 2022 REPORT**

Green = +P    White = MP    Yellow = MP but At Risk    Red = -P

Board	WIOA Outcome Measures														
	Adult					DW					Youth				
	Employed Q2 Post-Exit	Employed Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credential Rate	Measurable Skills Gains (YTD-Only)	Employed Q2 Post-Exit	Employed Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credential Rate	Measurable Skills Gains (YTD-Only)	Employed/Enrolled Q2 Post-Exit	Employed/Enrolled Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credential Rate	Measurable Skills Gains (YTD-Only)
Alamo	92.09%	99.81%	109.98%	85.28%	95.40%	87.82%	93.91%	120.95%	114.25%	134.07%	101.45%	105.78%	131.48%	145.61%	231.58%
Borderplex	120.99%	115.36%	204.27%	110.96%	137.61%	101.17%	90.44%	123.29%	111.65%	109.17%	119.10%	120.06%	108.66%	103.70%	139.43%
Brazos Valley	109.27%	109.25%	112.01%	105.81%	123.52%	86.59%	81.21%	113.15%	92.25%	96.15%	91.33%	77.06%	258.11%	307.69%	256.54%
Cameron	106.80%	109.13%	126.78%	116.08%	98.79%	102.28%	133.51%	111.06%	119.47%	106.57%	109.45%	122.31%	150.52%	212.69%	235.40%
Capital Area	96.38%	103.37%	196.65%	80.65%	109.82%	106.98%	121.92%	138.73%	109.53%	110.99%	106.69%	109.69%	87.19%	134.24%	83.60%
Central Texas	112.04%	99.00%	175.58%	100.36%	82.63%	89.53%	88.20%	107.72%	97.34%	94.86%	83.71%	118.36%	116.49%	60.00%	91.00%
Coastal Bend	101.99%	89.39%	159.62%	91.13%	103.25%	100.84%	95.11%	104.69%	107.14%	133.39%	107.05%	97.73%	75.10%	135.79%	67.11%
Concho Valley	115.94%	99.23%	126.46%	95.57%	119.50%	105.96%	109.89%	220.11%	97.94%	95.29%	130.21%	101.56%	158.17%	234.04%	219.30%
Dallas	90.49%	80.62%	96.92%	110.23%	109.97%	86.48%	91.83%	119.36%	119.86%	114.97%	98.10%	105.73%	144.19%	86.10%	97.34%
Deep East	111.39%	95.19%	104.19%	136.90%	144.07%	114.29%	79.28%	158.86%	116.28%	122.09%	103.07%	109.56%	117.02%	185.19%	240.12%
East Texas	87.70%	104.38%	107.00%	92.13%	116.93%	90.12%	98.54%	158.88%	113.49%	108.10%	98.15%	102.15%	152.01%	219.30%	233.77%
Golden Crescent	112.78%	89.41%	139.33%	72.68%	86.66%	97.98%	97.32%	175.19%	119.00%	148.75%	65.10%	117.36%	102.42%	26.72%	30.80%
Gulf Coast	95.17%	88.93%	124.86%	96.79%	117.97%	97.39%	95.10%	122.03%	87.29%	126.43%	104.08%	103.63%	135.68%	161.88%	171.06%
Heart of Texas	114.38%	102.44%	176.07%	121.20%	142.83%	111.32%	73.08%	204.52%	114.29%	115.89%	128.24%	99.99%	110.51%	96.44%	0.00%
Lower Rio	113.62%	100.14%	100.34%	91.78%	113.29%	98.87%	115.31%	165.86%	102.58%	114.37%	94.15%	94.00%	130.59%	200.35%	208.77%
Middle Rio	104.58%	95.66%	97.03%	74.14%	102.88%	116.55%	121.80%	100.81%	142.86%	142.86%	93.36%	105.32%	54.39%	104.29%	309.92%
North Central	89.08%	85.62%	111.52%	107.19%	101.53%	92.55%	86.25%	112.70%	102.11%	80.53%	109.82%	98.87%	154.50%	128.77%	135.43%
North East	112.04%	113.48%	153.86%	99.64%	115.56%	105.58%	101.29%	101.17%	107.14%	156.79%	120.20%	112.77%	160.96%	150.26%	93.26%
North Texas	99.16%	130.38%	148.17%	78.23%	94.71%	106.84%	118.68%	144.21%	127.00%	148.75%	138.89%	122.44%	375.45%	162.07%	0.00%
Panhandle	102.80%	113.78%	143.47%	114.95%	98.86%	109.31%	73.08%	106.90%	114.29%	107.14%	97.66%	126.63%	209.23%	142.24%	149.20%
Permian Basin	111.58%	112.36%	166.45%	103.21%	86.23%	102.95%	91.35%	142.29%	108.56%	98.14%	91.91%	78.02%	107.73%	100.35%	157.46%
Rural Capital	107.26%	105.56%	172.06%	111.37%	75.53%	96.79%	91.32%	140.60%	106.63%	92.57%	101.05%	101.08%	179.64%	120.96%	136.80%
South Plains	121.30%	107.81%	105.01%	97.45%	96.36%	111.00%	121.80%	148.37%	99.09%	119.00%	130.21%	117.36%	132.01%	106.72%	80.00%
South Texas	128.66%	91.50%	84.26%	120.92%	105.74%	124.07%	133.51%	109.87%	114.29%	95.29%	107.57%	118.04%	205.82%	162.07%	185.63%
Southeast	79.80%	95.42%	128.43%	134.25%	124.28%	97.18%	103.36%	123.72%	76.23%	114.29%	94.47%	87.00%	98.00%	175.44%	219.30%
Tarrant	95.02%	101.17%	131.79%	100.55%	113.10%	96.91%	100.48%	121.61%	92.91%	125.08%	114.02%	98.92%	126.45%	246.85%	156.33%
Texoma	113.16%	114.47%	175.81%	112.34%	73.86%	103.60%	121.80%	109.83%	114.29%	59.57%	116.22%	107.88%	180.64%	87.36%	80.00%
West Central	130.72%	107.88%	162.87%	111.16%	127.53%	104.90%	107.48%	160.41%	114.29%	122.43%	112.40%	91.01%	48.60%	87.72%	350.88%
<b>+P</b>	13	6	20	11	12	5	8	21	14	16	9	9	20	18	18
<b>MP</b>	12	17	7	12	11	19	14	7	12	10	17	16	4	5	3
<b>-P</b>	3	5	1	5	5	4	6	0	2	2	2	3	4	5	7
<b>% MP &amp; +P</b>	89%	82%	96%	82%	82%	86%	79%	100%	93%	93%	93%	89%	86%	82%	75%
From	7/20	1/20	7/20	1/20	7/21	7/20	1/20	7/20	1/20	7/21	7/20	1/20	7/20	1/20	7/21
To	3/21	9/20	3/21	9/20	3/22	3/21	9/20	3/21	9/20	3/22	3/21	9/20	3/21	9/20	3/22

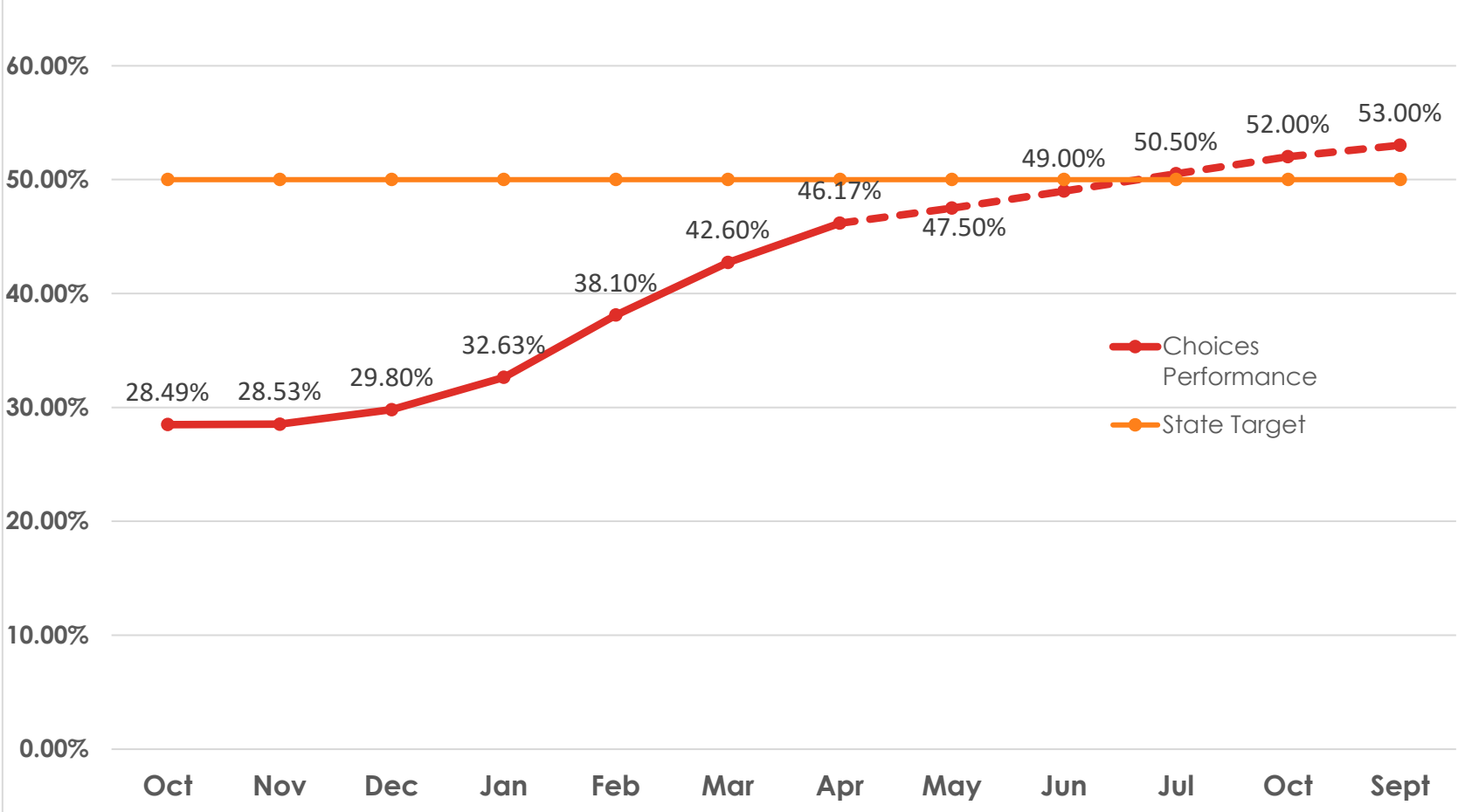
Percent of Target (Year-to-Date Performance Periods)

Green = +P    White = MP    Yellow = MP but At Risk    Red = -P

Board	WIOA Outcome Measures (cont.)			Reemployment and Employer Engagement		Participation		Total Measures			
	C&T Participants			Claimant ReEmployment within 10 Weeks	Employers Receiving Workforce Assistance	Choices Full Engagement Rate	Average # Children Served Per Day-Combined	+P	MP	-P	% MP & +P
	Employed/Enrolled Q2 Post-Exit	Employed/Enrolled Q2-Q4 Post-Exit	Credential Rate								
Alamo	93.14%	105.21%	67.77%	102.58%	107.01%	90.94%	104.99%	8	9	5	77%
Borderplex	99.07%	105.22%	107.55%	101.06%	95.29%	76.96%	76.56%	12	8	2	91%
Brazos Valley	96.65%	106.55%	105.11%	103.78%	92.57%	102.82%	103.67%	8	10	4	82%
Cameron	98.83%	97.45%	125.34%	102.83%	102.16%	61.56%	103.29%	10	11	1	95%
Capital Area	84.41%	106.69%	94.74%	104.81%	99.49%	53.48%	102.24%	6	10	6	73%
Central Texas	94.69%	103.05%	110.40%	103.54%	110.28%	80.50%	88.33%	6	8	8	64%
Coastal Bend	92.78%	103.51%	82.58%	104.79%	106.29%	53.08%	101.87%	4	12	6	73%
Concho Valley	100.44%	106.32%	96.80%	119.04%	109.36%	121.90%	101.38%	12	10	0	100%
Dallas	94.34%	103.15%	108.03%	101.87%	108.72%	85.20%	105.65%	8	9	5	77%
Deep East	95.97%	101.73%	104.61%	104.14%	98.45%	79.58%	96.84%	10	10	2	91%
East Texas	90.08%	98.70%	90.29%	108.63%	113.60%	61.00%	84.26%	8	9	5	77%
Golden Crescent	103.48%	108.72%	99.53%	105.45%	103.52%	51.34%	97.48%	8	7	7	68%
Gulf Coast	89.35%	101.93%	89.04%	99.23%	73.36%	55.64%	109.89%	8	8	6	73%
Heart of Texas	98.91%	109.60%	96.45%	109.52%	108.89%	52.76%	96.14%	13	6	3	86%
Lower Rio	95.72%	96.74%	104.81%	105.74%	107.56%	83.86%	113.69%	11	10	1	95%
Middle Rio	95.53%	89.42%	67.29%	92.38%	102.53%	73.22%	111.74%	6	10	6	73%
North Central	92.67%	104.75%	98.80%	100.97%	109.92%	61.56%	75.71%	6	9	7	68%
North East	99.24%	103.65%	114.41%	99.68%	105.46%	54.28%	92.57%	11	9	2	91%
North Texas	105.18%	108.82%	121.26%	108.25%	110.87%	47.88%	112.89%	16	3	3	86%
Panhandle	99.46%	106.50%	127.75%	118.44%	129.59%	121.66%	99.90%	13	8	1	95%
Permian Basin	94.04%	103.45%	97.82%	101.28%	109.73%	27.34%	94.29%	6	11	5	77%
Rural Capital	93.30%	108.12%	91.71%	104.06%	99.65%	44.74%	95.23%	7	11	4	82%
South Plains	99.89%	104.25%	103.30%	121.06%	104.16%	54.84%	97.63%	9	11	2	91%
South Texas	96.79%	94.59%	142.65%	99.26%	111.63%	105.80%	117.93%	13	7	2	91%
Southeast	94.61%	102.58%	101.58%	108.80%	99.86%	79.28%	101.09%	8	9	5	77%
Tarrant	93.18%	104.15%	102.95%	103.04%	106.19%	48.16%	83.45%	9	10	3	86%
Texoma	98.14%	109.88%	120.46%	101.92%	101.59%	53.24%	103.80%	10	7	5	77%
West Central	91.25%	102.67%	116.72%	105.71%	107.75%	68.78%	101.91%	12	6	4	82%
<b>+P</b>	1	11	11	10	16	3	6	258			
<b>MP</b>	14	15	10	17	10	1	15	248			
<b>-P</b>	13	2	7	1	2	24	7	110			
<b>% MP &amp; +P</b>	54%	93%	75%	96%	93%	14%	75%	82%			
From	7/20	1/20	1/20	7/21	10/21	10/21	10/21	From			
To	3/21	9/20	9/20	12/21	3/22	3/22	3/22	To			

# Choices Performance Progress Trends

**October 2021 – September 2022**  
*May - September predicted performance*



## Temporary Assistance for Needy Families (TANF)

Texas coined this grant program as CHOICES, a staff-intensive activity that provides in-depth counseling to assist participants transitioning from welfare to work through participation in work-related activities, including job search and job readiness classes, basic skills training, education, limited vocational training, and support services.

### Target and Service Requirements Recipient of TANF:

- Single and two parent families -work-first model
- Authorized to work in US and must be work eligible



**Economic Snapshot**

**3.7%**

**Unemployment Rate**

March 2022 Dallas County  
Down 0.8 points from Feb 2022.  
The Texas rate is also down 0.8  
points to 3.9%

**11,677**

**Dallas County Job Gains**

March 2022 employment gains  
continued across the state from  
February 2022. The county showed  
94,333 growth over the year  
compared to March 2021

**+78,474**

**Job Recovery**

March 2022 (106.11%)  
March employment of 1,363,026  
is the largest level of employment  
in the series of data, and has  
eclipsed the February 2020 number  
by 78,474 jobs

**67.7%**

**Return to Work**

Dallas County UI Claimants  
Or, **274,063** since the pandemic  
began in March 2020

**Dallas – Fort Worth Regional Recovery**

The Dallas County unemployment rate continues to decrease in line with the state averages. The unemployment rate has trended downward since the pandemic spike in April 2020 of 12.6%.

Job growth remains strong despite Texas Labor Force Participation Rate. The labor force participation rate for Texas is the same as February 2022, 63.4. The participation rate for March 2019 was also 63.6.

Labor-force participation rate is the number of all employed and unemployed workers divided against the state's civilian population.

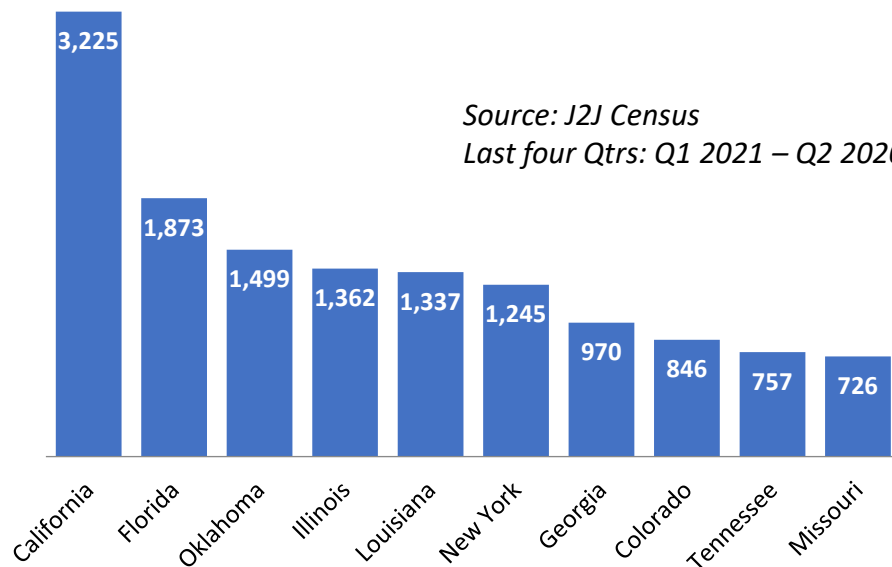
☆ **Labor Force Participation Rate for Texas** (LBSSA48)

DOWNLOAD

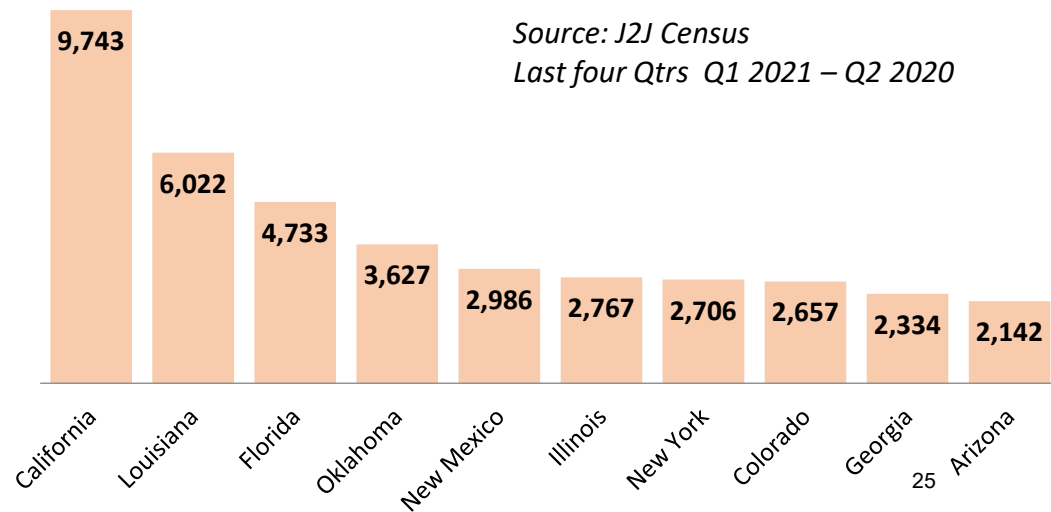
Observation: Mar 2022: 63.4 (+ more) Updated: Apr 15, 2022  
Units: Percent, Seasonally Adjusted  
Frequency: Monthly  
1Y | 5Y | 10Y | Max  
1976-01-01 to 2022-03-01  
EDIT GRAPH



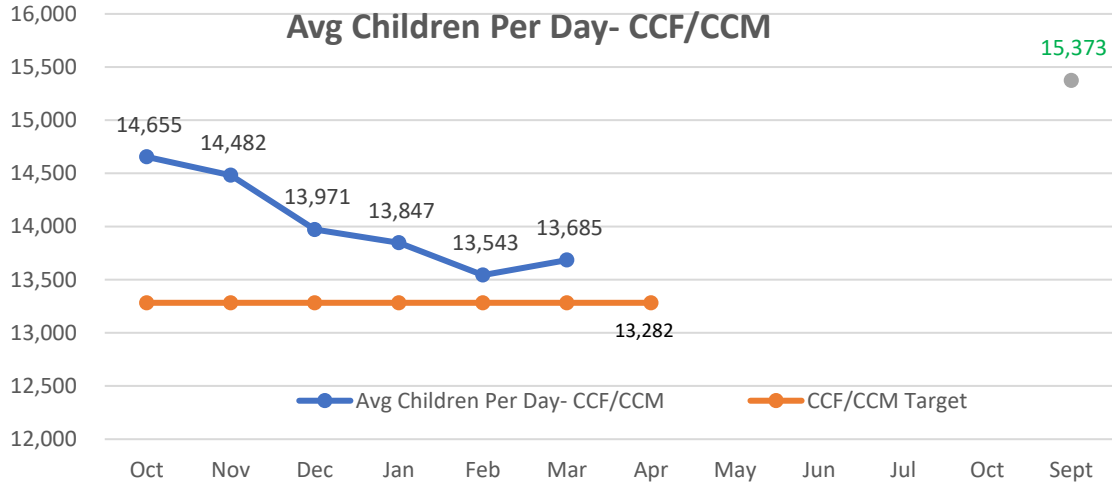
**Job Flows - Top 10 States sending workers to DFW MSA**



**Job Flows – Top States sending workers to Texas**



# Dallas County Child Care Subsidized Data

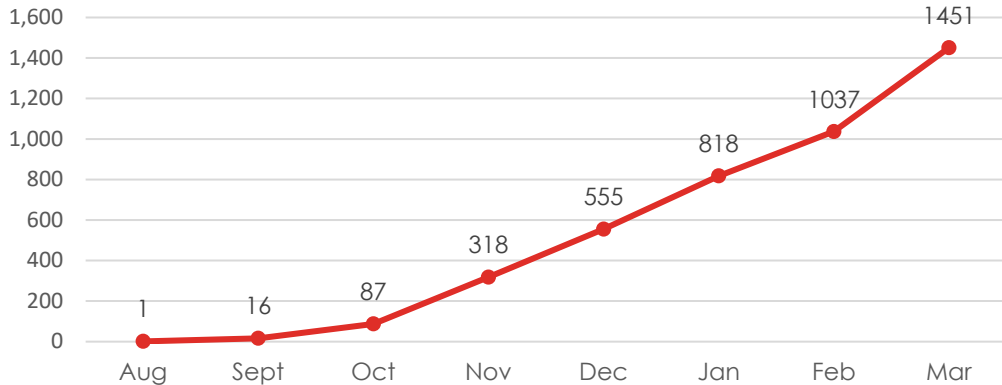


## Child Care Fund (CCF) and Child Care Match (CCM)

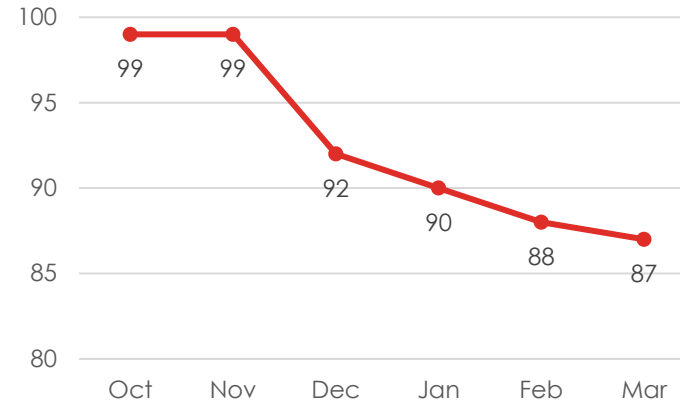
### Target and Service Requirements

- Child is under 13 yrs. of age or child with disabilities under 19 yrs. of age
- Child is a US Citizen or legal immigrant
- Income verification - child resides with family whose income doesn't exceed 85% of the state median income (family of four less than \$72,582)
- Person standing in loco parentis for the child while the child's parent or parents are on military deployment
- Family meets definition of experiencing homelessness

## SIR BCY22



## DFPS Children per Day



## Department of Family and Protect Services (DFPS)

### Target and Service Requirements

Children in protective services  
Subject to a 12-month eligibility  
requirement

\*Same time enrolling in SIR (1,451), not considered in the average kids per day.


\*\*March 22nd, TWC notified boards of additional resources and higher targets: 12,714 (original) to 13,282, with 15,373 the new end of year target.

# Child Care Quality Dashboard

April 2022

**Total Number of Providers**  
**650**  
-0.31%  
vs. previous month

**Number of TRS Providers**  
**170**  
+0.00%  
vs. previous month



**Number of TRS 2 Providers**  
**43**  
-2.27%  
vs. previous month

★ ★

**Number of TRS 3 Providers**  
**19**  
+0.00%  
vs. previous month

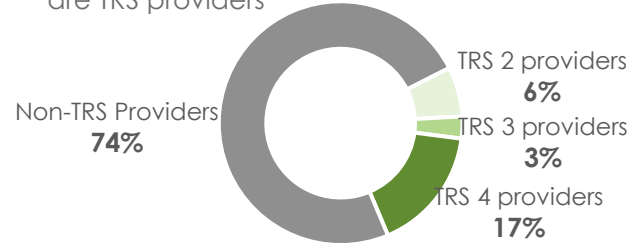
★ ★ ★

**Number of TRS 4 Providers**  
**108**  
+0.93%  
vs. previous month

★ ★ ★ ★

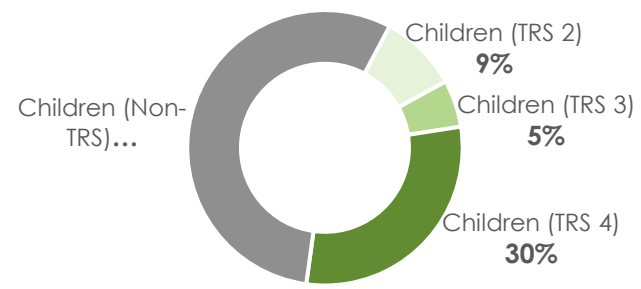
## Percentage of Child Care Providers

26% of CCA providers in the Dallas County delivery area are TRS providers

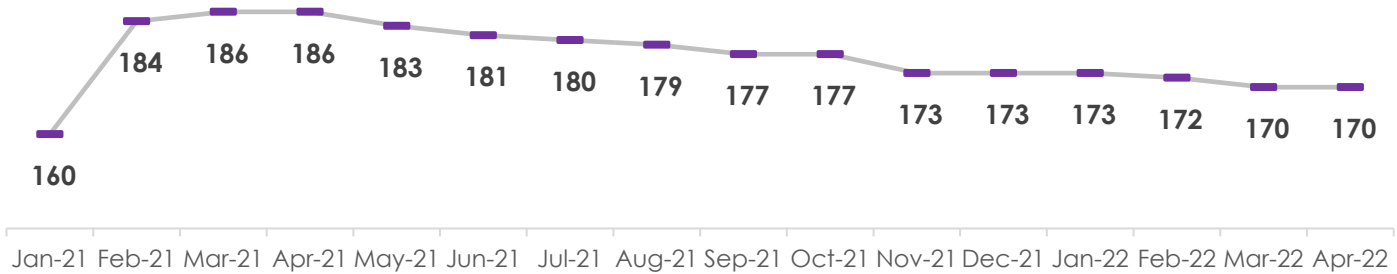


## Percentage of Children in Care

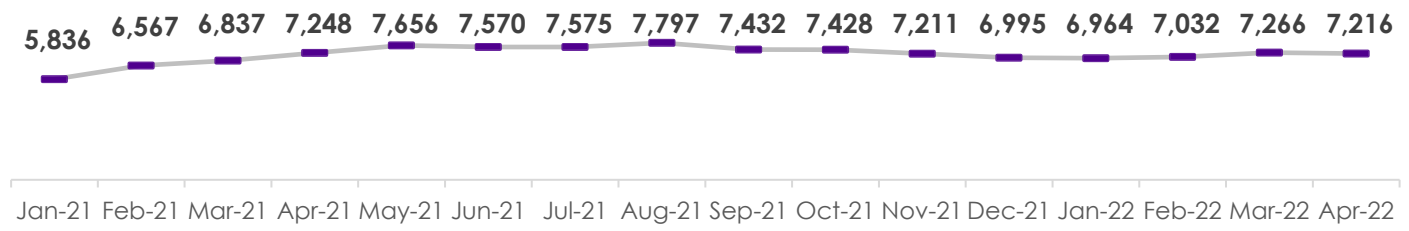
44% of children in care are enrolled in TRS providers



## Number of Texas Rising Star Providers By Month



## Number of Children Enrolled in Texas Rising Star Providers By Month



**Comments: Lost 1 TRS provider (2 star) due to licensing deficiency that caused a star level reduction; added 1 initially certified provider in at 3 star; had one 3 star program recertify at 4 star**

## Industry + Innovation



Beginning in April, Retail Pays is funding in-demand certifications through Adult Education and Literacy consortium partners to provide industry-focused training in Retail Industry Fundamentals and Warehouse, Inventory and Logistic. Thus far, 26 have enrolled and 15 have completed! We anticipate over 150 individuals will access the online curriculum and complete 5-hours of classroom training to earn a certificate, badge and tablet by June 30th!



In April, we connected the Dallas County Inland Port Transportation Management Association (IPTMA) with Prologis CWI to identify ways to amplify Supply Chain careers. Through this partnership, we will convene Transportation, Distribution and Logistics employers for an information session on May 9<sup>th</sup> and a job fair June 9<sup>th</sup>. Since January 2021, ridership has increased to 3455, while Prologis CWI enrollments have increased to 694. This partnership benefits employers through out the North Texas region by providing a trained talent pipeline and workers in the Inland Port by providing NO COST transportation services.



PATHS for Texas, funded by Walmart.org and a Texas Talent Connect grant, is the collaboration of five workforce boards in Texas. Career Pathways include Retail, IT, Pharmacy Tech, Hospitality, and Professional Services. Learners can connect with 13 identified training providers and hundreds of free career expansion resources via the PATHS for Texas Gateway, the learning experience platform powered by EdCast. At the end of March, there are 800 enrolled and over 500 certifications earned.



City of Dallas

**UT Southwestern**  
Medical Center

**Job Seekers are on the move!** On April 7<sup>th</sup> the City of Dallas in conjunction with WFSDallas held a Citywide Job Fair for all City of Dallas Departments. 757 Job Seekers turned out and 105 of them left with job offers!

UT Southwestern held a Hiring Event on April 27<sup>th</sup> with WFSDallas to staff up for their new Red Bird location. With 80 openings, 269 Job Seekers attended, more than 150 were interviewed, and over 62 job offers were made!

**MEANS, ENDS AND EXPECTATIONS  
DETAIL EXPENDITURE REPORT  
March, 2022**

Fund #	Contract Name	Contract #	End Date	Budget	Cumulative Expenses	% Expended	% Expected	Obligations	Total Expenses + Obligations	% Expenses Obligations
5401-20	WIOA-YOUTH-PROGRAM	0620WOY002	6/30/2022	\$ 4,200,371.00	\$ 2,477,579.42	58.98%	87.50%	\$ 1,721,626.98	\$ 4,199,206.40	99.97%
	WIOA-YOUTH-ADMIN	0620WOY002	6/30/2022	\$ 466,707.00	\$ 232,808.76	49.88%	87.50%		\$ 232,808.76	49.88%
	<b>TOTAL YOUTH</b>			<b>\$ 4,667,078.00</b>	<b>\$ 2,710,388.18</b>	<b>58.07%</b>	<b>87.50%</b>	<b>\$ 1,721,626.98</b>	<b>\$ 4,432,015.16</b>	<b>94.96%</b>
5402-20	WIOA-ADULT-PROGRAM	0620WOA001	6/30/2022	\$ 4,170,895.20	\$ 4,117,366.89	98.72%	87.50%	\$ 53,528.32	\$ 4,170,895.21	100.00%
	WIOA-ADULT-ADMIN	0620WOA001	6/30/2022	\$ 463,432.80	\$ 364,941.07	78.75%	87.50%		\$ 364,941.07	78.75%
	<b>TOTAL ADULT</b>			<b>\$ 4,634,328.00</b>	<b>\$ 4,482,307.96</b>	<b>96.72%</b>	<b>87.50%</b>	<b>\$ 53,528.32</b>	<b>\$ 4,535,836.28</b>	<b>97.87%</b>
5403-20	WIOA-DISLOCATED -PROGRAM	0620WOD001	6/30/2022	\$ 3,793,379.70	\$ 3,350,393.30	88.32%	87.50%	\$ 442,727.20	\$ 3,793,120.50	99.99%
	WIOA-DISLOCATED-TRANSFER TO ADULT	0620WOD001	6/30/2022	\$ 600,000.00	\$ -	0.00%	87.50%	\$ 600,000.00	\$ 600,000.00	100.00%
	WIOA-DISLOCATED-ADMIN	0620WOD001	6/30/2022	\$ 488,153.30	\$ 200,320.88	41.04%	87.50%		\$ 200,320.88	41.04%
	<b>TOTAL DISLOCATED WORKER</b>			<b>\$ 4,881,533.00</b>	<b>\$ 3,550,714.18</b>	<b>72.74%</b>	<b>87.50%</b>	<b>\$ 1,042,727.20</b>	<b>\$ 4,593,441.38</b>	<b>94.10%</b>
	<b>TOTALS</b>			<b>\$ 14,182,939.00</b>	<b>\$ 10,743,410.32</b>	<b>75.75%</b>	<b>87.50%</b>	<b>\$ 2,817,882.50</b>	<b>\$ 13,561,292.82</b>	<b>95.62%</b>
5401-21	WIOA-YOUTH-PROGRAM	0621WOY001	6/30/2023	\$ 4,456,439.10	\$ -	0.00%	37.50%	\$ 852,050.21	\$ 852,050.21	19.12%
	WIOA-YOUTH-ADMIN	0621WOY001	6/30/2023	\$ 495,159.90	\$ -	0.00%	37.50%			0.00%
	<b>TOTAL YOUTH</b>			<b>\$ 4,951,599.00</b>	<b>\$ -</b>	<b>0.00%</b>	<b>37.50%</b>	<b>\$ 852,050.21</b>	<b>\$ 852,050.21</b>	<b>17.21%</b>
5402-21	WIOA-ADULT-PROGRAM	0621WOA001	6/30/2023	\$ 4,439,163.60	\$ 1,194,955.29	26.92%	37.50%	\$ 2,379,630.94	\$ 3,574,586.23	80.52%
	WIOA-ADULT-ADMIN	0621WOA001	6/30/2023	\$ 493,240.40	\$ 68,354.56	13.86%	37.50%		\$ 68,354.56	13.86%
	<b>TOTAL ADULT</b>			<b>\$ 4,932,404.00</b>	<b>\$ 1,263,309.85</b>	<b>25.61%</b>	<b>37.50%</b>	<b>\$ 2,379,630.94</b>	<b>\$ 3,642,940.79</b>	<b>73.86%</b>
5403-21	WIOA-DISLOCATED -PROGRAM	0621WOD001	6/30/2023	\$ 4,291,682.40	\$ 42,475.00	0.99%	37.50%	\$ 3,830,490.75	\$ 3,872,965.75	90.24%
	WIOA-DISLOCATED-ADMIN	0621WOD001	6/30/2023	\$ 476,853.60	\$ -	0.00%	37.50%		\$ -	0.00%
	<b>TOTAL DISLOCATED WORKER</b>			<b>\$ 4,768,536.00</b>	<b>\$ 42,475.00</b>	<b>0.89%</b>	<b>37.50%</b>	<b>\$ 3,830,490.75</b>	<b>\$ 3,872,965.75</b>	<b>81.22%</b>
5416-21	<b>WIOA-Rapid Response</b>	0621WOR001	6/30/2022	\$ 57,932.00	\$ 33,965.38	58.63%	75.00%	\$ 23,966.32	\$ 57,931.70	100.00%
				<b>\$ 14,710,471.00</b>	<b>\$ 1,339,750.23</b>	<b>9.11%</b>	<b>37.50%</b>	<b>\$ 7,086,138.22</b>	<b>\$ 8,425,888.45</b>	<b>57.28%</b>

**MEANS, ENDS AND EXPECTATIONS  
MONTHLY EXPENDITURE REPORT  
March, 2022**

Fund #	Contract Name	Contract #	End Date	Budget	Cumulative Expenses	% Expended	% Expected	* Obligations	Total Expenses + Obligations	% Expenses Obligations
<b>WORKFORCE INNOVATION AND OPPORTUNITY ACT</b>										
	WIOA FORMULA FUNDS	0620 WIOA FUNDS	6/30/2019	\$ 4,667,078.00	\$ 10,743,410.32	75.75%	87.50%	\$ 2,817,882.50	\$ 13,561,292.82	95.62%
	WIOA FORMULA FUNDS	0621 WIOA FUNDS	6/30/2021	\$ 14,710,471.00	\$ 1,339,750.23	9.11%	37.50%	\$ 7,086,138.22	\$ 8,425,888.45	57.28%
5405-20	Disaster Recovery DW - COVID-19	0620NDW001	3/31/2023	\$ 1,314,851.00	\$ 921,673.17	70.10%	63.89%	\$ 299,712.41	\$ 1,221,385.58	92.89%
7211-22	Resource Administration	0622RAG001	9/30/2022	\$ 7,467.00	\$ 4,483.89	60.05%	50.00%	\$ -	\$ 4,483.89	60.05%
6229-22	Trade Act Services	0622TRA001	12/31/2022	\$ 289,716.00	\$ 76,043.91	26.25%	N/A	\$ 161,651.37	\$ 237,695.28	82.04%
6239-22	Reemployment Services and Eligibility Assessment	0622REA001	9/30/2022	\$ 819,338.00	\$ 316,725.17	38.66%	41.67%	\$ 235,111.39	\$ 551,836.56	67.35%
<b>WIOA TOTALS</b>	<b>Totals</b>			<b>\$ 21,808,921.00</b>	<b>\$ 13,402,086.69</b>	<b>61.45%</b>		<b>\$ 10,600,495.89</b>	<b>\$ 24,002,582.58</b>	<b>110.06%</b>
<b>WAGNER-PEYSER EMPLOYMENT SERVICE</b>										
6223-22	Employment Services	0622WPA001	12/31/2022	1,009,837.00	\$ 396,495.81	39.26%	40.00%	\$ 389,629.89	\$ 786,125.70	77.85%
6226-22	Training and Employment Navigator Pilot - Wagner Pe	0622WPB003	10/31/2022	100,960.00	\$ 32,017.99	31.71%	41.67%	\$ 61,952.08	\$ 93,970.07	93.08%
7246-22	Texas Veterans Commission	0622TVC001	9/30/2022	\$ 181,220.00	\$ 111,395.52	61.47%	50.00%	\$ 4,734.54	\$ 116,130.06	64.08%
6225-22	WCI- Red, White, and You	0622WCI002	9/30/2022	\$ 45,000.00	\$ 6,476.30	14.39%	50.00%	\$ -	\$ 6,476.30	14.39%
6225-22	WCI - Short Term Training for Parents in CCSP	0622WCI002	9/30/2022	\$ 126,616.00			50.00%			
6225-22	WCI- TVLP Operating Grant Activities	0622WCI002	9/30/2022	\$ 9,013.00	\$ 4,506.48	50.00%	50.00%	\$ -	\$ 4,506.48	50.00%
6225-22	WCI- Virtual Reality Career Exploration Pilot (TANF)	0622WCI002	9/30/2022	\$ 133,333.00	\$ -	0.00%	50.00%	\$ -	\$ -	0.00%
6225-22	WCI- Careers in TX Industry Week/Youth Career Fairs	0622WCI002	9/30/2022	\$ 35,000.00	\$ -	0.00%	50.00%	\$ -	\$ -	0.00%
<b>E.S.TOTALS</b>	<b>Totals</b>			<b>\$ 1,640,979.00</b>	<b>\$ 550,892.10</b>	<b>33.57%</b>		<b>\$ 456,316.51</b>	<b>\$ 1,007,208.61</b>	<b>61.38%</b>
<b>FOOD STAMP EMPLOYMENT AND TRAINING</b>										
2266-22	Suppl. Nutrition Assistance Program	0622SNE001	9/30/2022	\$ 2,131,140.00	\$ 631,493.05	29.63%	50.00%	\$ 424,746.22	\$ 1,056,239.27	49.56%
<b>SNAP TOTALS</b>	<b>Totals</b>			<b>\$ 2,131,140.00</b>	<b>\$ 631,493.05</b>	<b>29.63%</b>		<b>\$ 424,746.22</b>	<b>\$ 1,056,239.27</b>	<b>49.56%</b>
<b>TEMPORARY ASSISTANCE FOR NEED FAMILIES</b>										
2243-22	Noncustodial Parent Choices Program	0622NCP001	9/30/2022	\$ 455,220.00	\$ 135,862.17	29.85%	53.85%	\$ 189,236.98	\$ 325,099.15	71.42%
2245-22	Temporary Assistance for Needy Families	0622TAF001	10/31/2022	\$ 7,717,827.00	\$ 2,755,393.04	35.70%	46.15%	\$ 3,634,916.79	\$ 6,390,309.83	82.80%
<b>TANF -TOTALS</b>	<b>Totals</b>			<b>\$ 8,173,047.00</b>	<b>\$ 2,891,255.21</b>	<b>35.38%</b>		<b>\$ 3,824,153.77</b>	<b>\$ 6,715,408.98</b>	<b>82.17%</b>

**MEANS, ENDS AND EXPECTATIONS  
MONTHLY EXPENDITURE REPORT  
March, 2022**

Fund #	Contract Name	Contract #	End Date	Budget	Cumulative Expenses	% Expended	% Expected	* Obligations	Total Expenses + Obligations	% Expenses Obligations
<b>CHILD CARE SERVICES</b>										
1275-22	CCF CCMS CHILD CARE	0622CCF001	12/31/2022	\$ 133,025,420.00	\$ 52,410,860.05	39.40%	46.15%	\$ 74,455,243.02	\$ 126,866,103.07	95.37%
1287-22	CHILD CARE SERVICE INDUSTRY RECOVERY	0622CCX001	3/31/2022	\$ 49,631,469.00	\$ 2,222,541.79	4.48%	33.33%	\$ 44,124,443.45	\$ 46,346,985.24	93.38%
1271-22	CCM CCMS LOCAL INITIATIVE	0622CCM001	12/31/2022	\$ 9,009,912.00	\$ -	0.00%	33.33%	\$ 9,009,912.00	\$ 9,009,912.00	100.00%
1272-22	CHILD CARE DFPS	0622CCP001	8/31/2022	\$ 3,564,100.00	\$ 1,767,431.11	49.59%	53.85%	\$ 1,796,668.89	\$ 3,564,100.00	100.00%
1274-22	CHILD CARE QUALITY	0622CCQ001	3/31/2023	\$ 6,622,125.00	\$ 638,737.57	9.65%	35.29%	\$ 2,330,104.99	\$ 2,968,842.56	44.83%
<b>CHILD CARE -TOT.</b>	<b>Totals</b>			<b>\$ 201,853,026.00</b>	<b>\$ 57,039,570.52</b>	<b>28.26%</b>		<b>\$ 131,716,372.35</b>	<b>\$ 188,755,942.87</b>	<b>93.51%</b>
<b>STATE OF TEXAS</b>										
7230-20	Adult Education and Literacy	0618ALAC00	6/30/2022	\$ 7,563,837.00	\$ 7,428,289.89	98.21%	100.00%	\$ -	\$ 7,428,289.89	98.21%
7230-21	Adult Education and Literacy	0618ALAD0	6/30/2022	\$ 7,886,234.00	\$ 3,414,765.58	43.30%	66.67%	\$ 2,212,179.17	\$ 5,626,944.75	71.35%
	<b>Totals</b>			<b>\$ 15,450,071.00</b>	<b>\$ 10,843,055.47</b>	<b>70.18%</b>		<b>\$ 2,212,179.17</b>	<b>\$ 13,055,234.64</b>	<b>84.50%</b>
<b>GRAND TOTAL - Grants</b>				<b>\$ 270,434,733.00</b>	<b>\$ 97,441,513.59</b>	<b>36.03%</b>		<b>\$ 159,138,284.63</b>	<b>\$ 256,579,798.22</b>	<b>94.88%</b>
<b>STATE OF TEXAS - Contracts</b>										
7352-21	Summer Earn and Learn	3021VRS059	1/31/2022	\$ 670,617.65	\$ 159,917.48	23.85%	100.00%	\$ -	\$ 159,917.48	23.85%
7353-21	Student Hireability Navigator	3018VRS135-YR 3	8/31/2022	\$ 218,000.00	\$ 94,516.36	43.36%	58.33%	\$ 60,731.08	\$ 155,247.44	71.21%
7354-18	Wage Services for Paid Work Experience	3018VRS173	8/31/2021	\$ 500,000.00	\$ 346,515.18	69.30%	89.58%	\$ 130,077.25	\$ 476,592.43	95.32%
7500-22	Infrastructure Support Services and Shared Cost	0622COL000	8/31/2022	\$ 630,065.88	\$ 387,264.10	61.46%	58.33%	\$ -	\$ 387,264.10	61.46%
	<b>Totals</b>			<b>\$ 2,018,683.53</b>	<b>\$ 988,213.12</b>	<b>48.95%</b>		<b>\$ 190,808.33</b>	<b>\$ 1,179,021.45</b>	<b>58.41%</b>
<b>PRIVATE</b>										
8525-18	Retail Pipeline Project (Retail Pays)	Walmart Foundation	6/30/2022	\$ 1,771,576.00	\$ 1,668,273.27	94.17%	92.50%	\$ 8,609.82	\$ 1,676,883.09	94.65%
8535-19	Walmart Statewide - PATHS	Walmart Foundation	5/16/2023	\$ 5,454,750.00	\$ 3,995,409.31	73.25%	70.83%	\$ -	\$ 3,995,409.31	73.25%
8603-20	Jobs for the Future	Jobs for the Future, Inc.	10/25/2023	\$ 100,000.00	\$ 40,493.30	40.49%	64.29%	\$ -	\$ 40,493.30	40.49%
8604-20	Jobs for the Future - Prologis Rapid Skilling Initiative	Jobs for the Future, Inc.	2/28/2021	\$ 50,000.00	\$ 45,778.94	91.56%	100.00%	\$ 4,221.06	\$ 50,000.00	100.00%
8604-21	Prologis Community Workforce Initiative – Phase II	Jobs for the Future, Inc.	5/31/2023	\$ 300,000.00	\$ 2,318.00	0.00%	36.36%	\$ 50,000.00	\$ 52,318.00	17.44%
8605-21	Jobs for the Future - New Profit	Jobs for the Future, Inc.	12/31/2022	\$ 135,000.00	\$ 134,447.39	99.59%	57.14%	\$ -	\$ 134,447.39	99.59%
8700-21	Dallas College - Professional Services	Dallas College	1/31/2025	\$ 500,000.00	\$ 20,957.40	4.19%	31.25%	\$ 238,977.66	\$ 259,935.06	51.99%
	<b>Totals</b>			<b>\$ 8,311,326.00</b>	<b>\$ 5,907,677.61</b>	<b>71.08%</b>		<b>\$ 301,808.54</b>	<b>\$ 6,209,486.15</b>	<b>74.71%</b>

**Workforce Solutions Greater Dallas**  
 Statements of Financial Position (Unaudited)  
 March 31, 2022 and December 31, 2021

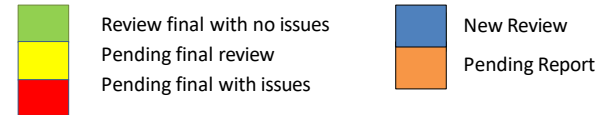
	<u>3/31/2022</u> <u>(Unaudited)</u>	<u>12/31/2021</u> <u>(Unaudited)</u>
<b>Assets</b>		
Cash	\$ 6,122,521	12,525,054
Grants receivable	13,816,360	8,515,069
Advances and other receivables	576,410	179,410
Prepaid expenses	42,912	222,012
Equipment, net	3,837	3,837
Total assets	<u>\$ 20,562,040</u>	<u>21,445,382</u>
<b>Liabilities and net assets</b>		
Accounts payable and accrued liabilities	\$ 18,030,442	18,914,115
Employee benefits payable	112,056	112,056
Deferred revenue	1,580,471	1,580,471
Total liabilities	<u>19,722,969</u>	<u>20,606,642</u>
<b>Net assets</b>		
Without donor restrictions	735,769	744,443
With donor restrictions	103,302	94,297
Total net assets	<u>839,071</u>	<u>838,740</u>
Total liabilities and net assets	<u>\$ 20,562,040</u>	<u>21,445,382</u>

**Workforce Solutions Greater Dallas**  
 Statements of Activities (Unaudited)  
 Period ended March 31, 2022 and December 31, 2021

	<u>03/31/2022 (Unaudited)</u>			<u>12/31/2021 (Unaudited)</u>		
	<u>Without Donor</u> <u>Restrictions</u>	<u>With Donor</u> <u>Restrictions</u>	<u>Total</u>	<u>Without Donor</u> <u>Restrictions</u>	<u>With Donor</u> <u>Restrictions</u>	<u>Total</u>
<b>Revenues and other support</b>						
Revenues from grants and contracts	41,261,177	—	41,261,177	141,871,487	—	141,871,487
Other	—	—	—	97,954	—	97,954
Dividends & interest	331	—	331	2,372	—	2,372
Net assets released from restrictions	(9,005)	9,005	—	508,924	(508,924)	—
Total revenues and other support	<u>41,252,503</u>	<u>9,005</u>	<u>41,261,508</u>	<u>142,480,737</u>	<u>(508,924)</u>	<u>141,971,813</u>
<b>Expenses</b>						
Direct program services	40,379,704	—	40,379,704	138,969,510	—	138,969,510
Administration	881,473	—	881,473	3,503,046	—	3,503,046
Total expenses	<u>41,261,177</u>	<u>—</u>	<u>41,261,177</u>	<u>142,472,556</u>	<u>—</u>	<u>142,472,556</u>
Change in net assets	(8,674)	9,005	331	8,181	(508,924)	(500,743)
Net assets, beginning of year	744,443	94,297	838,740	736,262	603,221	1,339,483
<b>Net assets, end of year</b>	<u>\$ 735,769</u>	<u>\$ 103,302</u>	<u>\$ 839,071</u>	<u>\$ 744,443</u>	<u>\$ 94,297</u>	<u>\$ 838,740</u>



QUALITY ASSURANCE AND OVERSIGHT



April – August 2021 CCG		<b>Fiscal Review:</b> Recommendations were made in the following areas: Personnel costs, recoupment, non-personnel costs and provider payments <b>Status:</b> Review complete, \$6,941 funds returned with no remaining issues.
April – August 2021 All programs - Equus		<b>Fiscal Review:</b> Recommendations were made in the following areas: Personnel costs, non-personnel costs and financial reporting. <b>Status:</b> Review complete. Pending monitor response.
April 2022 AEL – Dallas College		<b>Fiscal Review:</b> <b>Status:</b> Review in progress.
March-April 2022 CCG		<b>Program Review:</b> <b>Status:</b> Review complete, pending report from monitor.
April – May 2022 AEL - RISD		<b>Fiscal Review:</b> <b>Status:</b> Review in progress.
April 2022 WIOA DW - Equus		<b>Program Review:</b> <b>Status:</b> Review in progress.

State Monitor Updates:

TWC concluded a virtual EO review with no issues noted.

Department of Labor Veteran Services conducted an Annual Review of State-level Veteran services with a sample of American Job Centers on April 19th. For Dallas, this included a virtual review of services at the Redbird workforce center. No issues noted.

On April 21<sup>st</sup>, WFSDallas submitted an amended Technical Assistance Plan for the CHOICES program to TWC. The first progress report submitted on April 30<sup>th</sup> reflects a positive performance trend.

On May 2<sup>nd</sup>, Texas Workforce Commission began a Risk Assessment/Facilities Review of the Pleasant Grove Workforce Center. The onsite consultation and risk assessment reviewed four core areas during the walk-through inspection (continuity of operations, privacy, safety and security). The complete assessment/review will be provided in two weeks.

On May 4th, Texas Workforce Commission issued final report for Child Care Services, CHOICES, Employment Services, Trade Adjustment Assistance, and WIOA for the review period of September 1, 2020 through July 31, 2021 (attached). TWC also released the final SNAP report (attached).

On June 13<sup>th</sup>, TWC will review the Adult Education and Literacy program.

# Texas Workforce Commission

A Member of Texas Workforce Solutions

Bryan Daniel, Chairman  
Commissioner Representing  
the Public

Julian Alvarez  
Commissioner Representing  
Labor

Aaron Demerson  
Commissioner Representing  
Employers

Edward Serna  
Executive Director

## Report #22.06.0001

May 4, 2022

Ms. Laurie Bouillion Larrea, President  
Workforce Solutions Greater Dallas  
500 North Akard Street, Suite 3030  
Dallas, Texas 75201

Dear Ms. Larrea:

We have completed our review of the Child Care Services, Choices (employment services for Temporary Assistance for Needy Families), Employment Services, Trade Adjustment Assistance, and Workforce Innovation and Opportunity Act programs administered by Workforce Solutions Greater Dallas. Our review covered the period September 1, 2020, through July 31, 2021.

Our finding is summarized in the enclosed report. TWC Audit Resolution will contact you with an initial notification letter requesting the documentation necessary to resolve the outstanding finding identified in the report. The Board will have 45 calendar days from the issuance of the letter to respond to Audit Resolution with the documentation.

During the review, we tested the Board's monitoring function and found that it incorporates the necessary attributes for certification, e.g., a risk assessment and monitoring plan, program and fiscal reviews, follow ups and resolution process. We are able to place reliance in Fiscal and the following programs: Child Care, TAA and NCP Choices. As a result, we are able to re-certify the monitoring function.

Thank you again for your cooperation and assistance. Should you have any further questions concerning the review, please contact me at (512) 936-3612.

Sincerely,



Mary B. Millan, Director of Field Operations  
Subrecipient Monitoring  
Division of Fraud Deterrence and Compliance Monitoring

Attachment



Monitoring Report

#22.06.0001

Workforce Solutions Greater Dallas

Issued by Texas Workforce Commission

Subrecipient Monitoring Department

## Board Background

Workforce Solutions Greater Dallas is part of Texas Workforce Solutions – a statewide network of 28 Workforce Development Boards for regional planning and service delivery, their contracted service providers and community partners, and the TWC unemployment benefits Tele-Centers. This network, which includes the Texas Workforce Commission, gives customers local access to workforce solutions and statewide services through Workforce Solutions offices and Tele-Centers throughout the state.

The Board serves the following county: Dallas.

The Board currently has four subrecipients responsible for management of the Workforce Centers and Child Care Services; Equus Workforce Solutions for workforce programs, Gulf Coast Trades, Dallas County Community College District (Richland), and Equus Workforce Solutions for WIOA Youth services, and Child Care Group for child care services.

## Executive Summary

The Texas Workforce Commission, Subrecipient Monitoring Department conducted a review of Workforce Solutions Greater Dallas. This review identified opportunities to strengthen management controls and support compliance with contract requirements.

The Board is responsible for providing its Partners, Subrecipients, and Contractors with these findings and areas of concern and following up to ensure that any needed corrective actions are completed.

### **Finding: Ensure TWIST Automation Requirements are Met**

The Board did not ensure the *P-41, Information Resources Usage Agreement* forms, were completed and signed annually and that TWIST access was terminated within the required timeframe when users were terminated or no longer required access. The Board should develop and implement policies to ensure P-41s are completed and signed annually and access to TWIST is terminated within the required timeframe when users are terminated or no longer required access.

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	B. Review Objectives, Scope, and Methodology	7
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## Finding

### Ensure TWIST Automation Requirements are Met

The Board did not ensure the *P-41, Information Resources Usage Agreement* forms, were completed and signed annually and that TWIST access was terminated within the required timeframe when users were terminated or no longer required access. The following errors were noted:

- For seven of 25 (28 percent) active users tested, the P-41 was not completed annually and within 12 months of the anniversary date.
- For 13 of 40 (33 percent) users tested, access from TWIST was not terminated within the required timeframe. Access was terminated from three to 204 days late.

Without completing a P-41 annually and terminating access immediately as required, there are no assurances that the users are aware of and comply with TWC's data security requirements.

*TWC Information Security Standards, Version 3.0, August 31, 2016, SG2.0 Account Management, SG2.2* states:

"Users of TWC systems must have on file a signed TWC P-41 and such agreement shall be reaffirmed annually by satisfactorily completing the TWC Information Technology Security Awareness computer based training (CBT). Exception - all contractors and non-TWC employees including Board staff must resign a P-41 form annually."

And, continues in *Section SG2.14*:

"Immediately upon termination of a user's employment, all access accounts must be suspended. (Regardless if the user is a TWC, WDB, contract or any other type of employee.) Notification must be sent to the "Access Removal" email distribution list and the Cost Center's Local Information Security Manager / RACF Administrator to initiate account suspension."

*WD Letter 11-16, Access and Data Security for Workforce Applications, June 15, 2016, states:*

"Boards must:..

- ensure that users are aware of and comply with TWC's data security requirements;...
- require that all users with access to Workforce Applications complete and annually sign the TWC Information Resources Usage Agreement, Form P-41, available on TWC's Intranet;...

Boards must monitor and evaluate access to Workforce Applications and terminate or adjust other agencies' or community partners' access if their need is no longer valid...

Boards must ensure that appropriate staff that does not have access to the Texas Workforce Commission Information Security Standards and Guidelines is aware of TWC's standards, procedures, and guidelines regarding information security, and that violations thereof may result in adverse disciplinary action and criminal prosecution."

## Recommendation

The Board should develop and implement policies to ensure P-41s are completed and signed annually and access to TWIST is terminated within the required timeframe when users are terminated or no longer required access.

## Appendix B. Review Objectives, Scope, and Methodology

### Review Objectives

The purpose of our review was to provide reasonable assurance that Workforce Solutions Greater Dallas uses TWC grant resources in accordance with state and federal requirements. We also sought to determine whether activities are conducted toward the goal of achieving program objectives while maintaining fiscal accountability.

### Scope and Methodology

Monitoring reviewed the CCS, Choices, ES, TAA, and WIOA programs administered by the Board. We conducted this review from November 1, 2021, to November 5, 2021. Our goal was to provide reasonable but not absolute assurance regarding compliance with contract terms and objectives.

Toward this goal, we randomly selected and tested samples of transactions that occurred during the period of September 1, 2020, through July 31, 2021. Although no material issues came to the reviewers' attention other than those contained in this report, there is no assurance that other issues may not exist. Within the accounting and program books, records and documentation we tested control systems and transactions in the following areas:

#### **Board**

- Monitoring and Oversight
  - Monitoring Certification
  - Monitoring Recertification
- Automation
- Governance
  - MOUs and IFAs

#### **Child Care**

- Client Eligibility
- DFPS Referrals
- Recoupment

#### **Service Provider**

- NCP Choices
- Trade Adjustment Assistance
- WIOA

#### **Fiscal**

- Allowable Costs and Pooled Expenditures
  - Disbursements
  - Cost Allocation
- Procurement
  - Small and Micro-Purchases
  - Formal
- Fiscal Controls
  - Cash Management
- Property

## **Appendix C. Report Distribution List**

Copies of the report will be provided to the following parties:

### **Workforce Solutions Greater Dallas**

Bill O'Dwyer, Chair

### **United States Department of Health and Human Services**

Gwendolyn Jones, Regional Program Manager

Deborah Daniels, Program Specialist

Alisa Matthews, Program Specialist

### **United States Department of Labor**

Nicholas E. Lalpui, Regional Administrator, Employment and Training Administration

M. Frank Stluka, Regional Director, Office of State Systems, Employment and Training Administration

### **Texas Workforce Commission**

Bryan Daniel, Chairman and Commissioner Representing the Public

Julian Alvarez, III, Commissioner Representing Labor

Aaron Demerson, Commissioner Representing Employers

Edward Serna, Executive Director

Randy Townsend, Deputy Executive Director

Courtney Arbour, Director, Division of Workforce Development

Reagan Miller, Director, Division of Child Care and Early Learning

Charles E. Ross, Jr., Director, Division of Fraud Deterrence and Compliance Monitoring

Chris Nelson, Chief Financial Officer

Adam Leonard, Director, Division of Information, Innovation and Insight

## **Appendix D. Exit Conference**

**Date:** November 5, 2021

### **Attendees:**

Connie Rash, Senior Vice President, Workforce Solutions Greater Dallas

Alex Perez, Property and Procurement Manager, Workforce Solutions Greater Dallas

Ashlee Verner, Chief Financial Officer, Workforce Solutions Greater Dallas

Becky Monnette, Quality Manager, Workforce Solutions Greater Dallas

Richard Perez, Manager, Research, Workforce Solutions Greater Dallas

Alicia Carter, Finance Director, Equus Workforce Solutions

Tera Nunn, Project Director, Equus Workforce Solutions

Angela Sheffield-Scott, Quality Manager, Equus Workforce Solutions

Shari Anderson, Vice President, Child Care Group

Rhonda Rakow, Program Director, Child Care Group

Alma Moy, Senior Accountant, Child Care Group

Mark Browder, Chief Financial Officer, Child Care Group

Rachael Berhe, Program Director, Wilkinson Center

Juanita Forbes, Independent Program Monitor, Janita Forbes and Associates

Christine Nguyen, Certified Public Accountant

Lanette McHazlett Sanchez, Project Manager, TWC

Nadine Butler, Monitor, TWC

Louis Tatum, Monitor, TWC

Carolyn Flores, Monitor, TWC



# Texas Workforce Commission

A Member of Texas Workforce Solutions

Bryan Daniel, Chairman  
Commissioner Representing  
the Public

Julian Alvarez  
Commissioner Representing  
Labor

Aaron Demerson  
Commissioner Representing  
Employers

Edward Serna  
Executive Director

## Report #22.06.0001

May 4, 2022

Ms. Laurie Bouillion Larrea, President  
Workforce Solutions Greater Dallas  
500 North Akard Street, Suite 3030  
Dallas, Texas 75201

Dear Ms. Larrea:

Our review of the Supplemental Nutrition Assistance Program Employment and Training program administered by Workforce Solutions Greater Dallas indicates fiscal and program systems are effectively managed.

The review covered the period September 1, 2020, to July 31, 2021, and included tests of transactions and fiscal and program controls.

We appreciate the cooperation and assistance you and your staff provided throughout the review. Should you have any questions, please contact me at (512) 936-3612.

Sincerely,



Mary B. Millan, Director of Field Operations  
Subrecipient Monitoring  
Fraud Deterrence and Compliance Monitoring Division

cc: Bill O'Dwyer, Chair, Workforce Solutions Greater Dallas  
Gwendolyn Jones, Regional Program Manager, U. S. Department of Health and Human Services  
Deborah Daniels, Program Specialist, U. S. Department of Health and Human Services  
Alisa Matthews, Program Specialist, U. S. Department of Health and Human Services  
Bryan Daniel, Chairman and Commissioner Representing the Public, TWC  
Julian Alvarez, III, Commissioner Representing Labor, TWC  
Aaron Demerson, Commissioner Representing Employers, TWC  
Edward Serna, Executive Director, TWC  
Randy Townsend, Deputy Executive Director, TWC  
Courtney Arbour, Director, Division of Workforce Development, TWC  
Charles E. Ross, Jr., Director, Division of Fraud Deterrence and Compliance Monitoring, TWC  
Chris Nelson, Chief Financial Officer, TWC  
Adam Leonard, Director, Division of Information, Innovation and Insight, TWC