

WORKFORCE SOLUTIONS

GREATER DALLAS

Policy Number: A0113, replaces Administration 99-27 change 2	RE: TX Administrative Code, and other applicable State & Federal Regulations, TWC Financial Manual, OMB Circular A-110, 29 CFR §97.36, 45 CFR §92.36, 7 CFR §3015.180, UGMS Part III.
Date Issued: 03-22-13	Effective Date: 03-01-13

Procurement Policy and Procedures

TWC Financial Manual for Grants and Contracts

Background

Boards are required to establish a procurement policy and procedures to solicit and/or purchase goods and services. WFSDallas will follow the rules and guidelines set forth in the most recent edition of the TWC Financial Manual for Grants and Contracts. The policy has been amended to provide clarification to the most recently update FMGC for small purchases.

Policy


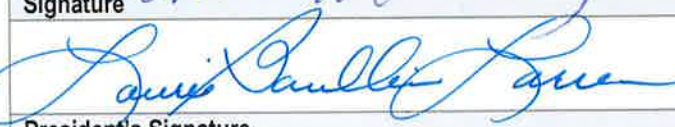
The Board will adhere to the TWC Financial Manual for Grants and Contracts for purchasing items. With an additional clarification, the Board will continue to utilize the three bid process when available for small purchases.

Action Required

This policy should be distributed to all affected staff, contractors, and other interested parties. The most recent edition of the Financial Manual for Grants and Contracts can be found at: http://www.twc.state.tx.us/business/fmgc/fmgc_toc.html

Contact

Inquiries regarding this policy should be directed to **Connie Martinez, Vice President, Resource Development and Deployment at 214.290.1008.**

Approved for Content:	
	3-27-13
Signature	Date
	3-27-13
President's Signature	Date