

WORKFORCE SOLUTIONS

G R E A T E R D A L L A S

Policy Number: A0110, change 1	RE: State & Federal regulations, WD Letter 17-10
Date Issued: 05/15/17	Effective Date: 05/15/17

Uniform policy

Background

In accordance with State and Federal regulations, the following policy applies for establishing uniform logo requirements. WFSDallas in accordance with applicable State and Federal guidelines, employee apparel must be: necessary and reasonable, not used for goods or services that are for personal use, and allocable to the award.

Policy

From time to time, the Board may elect to purchase uniforms for the Board, staff, contractors and/or customers of the system. Uniforms include designated polo shirts, or other appropriate designated attire. Uniforms are required and must be worn for public identification in large gatherings including job fairs, community festivals, emergency services, and other designated events (at the discretion of the manager).

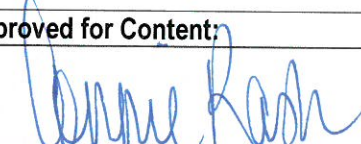
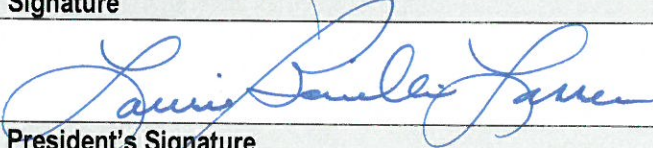
In addition, uniforms may be worn within the workforce system in coordination with office events such as days approved for relaxed business attire (e.g. Fridays, skeleton workdays, staff training events, endorsed conferences, etc.). It must be clearly stipulated and understood that uniforms are not personal attire and are worn only for these expressed purposes.

Action Required

This policy should be distributed to all affected staff.

Contact

Inquiries regarding this policy should be directed to **Connie Rash, Senior Vice President, Resource Development and Deployment at 214.290.1008.**

Approved for Content:	
	5/15/17
Signature	Date
	7/16/17
President's Signature	Date